VICTOR FIRE DISTRICT

Purchase of one Tandem-Axle Open Utility Trailer

BID SPECIFICATIONS PACKAGE

November 10, 2026

Address
Victor Fire District
34 Maple Avenue
Victor, NY 14564

VICTOR FIRE DISTRICT

Purchase of Tandem-Axle Open Utility Trailer

Instructions to Bidders

Sealed bids will be received by the Fire District Secretary on behalf of the Board of Fire Commissioners of the Victor Fire District at 34 Maple Avenue, Victor, New York 14564 until December 3, 2026, at 2:00 p.m., prevailing time, for purchase and delivery of one Tandem-Axle Open Utility Trailer. Bids will be publicly opened at the same location and time.

The envelope containing the bid shall be marked "Victor Fire District – Utility Trailer Bid" and shall identify the bidder's name and business address. Bids must be received before the stated deadline. Late bids will not be considered.

Bidders shall provide one fully assembled and road-ready trailer with all specified equipment, ramps, tie-down provisions and accessories. Prices shall include delivery, setup, inspection and an operational demonstration. The bidder shall verify trailer ratings and loading suitability for the District's specified UTV.

The specifications are performance-based and describe the desired trailer configuration. Brand names, if offered in supporting literature, are references only; responsive equivalent products meeting the stated minimum requirements may be proposed. The bidder shall document all exceptions or deviations.

Each bid shall contain a signed non-collusion certification as required by General Municipal Law §103-d, the completed Bid Form, specification responses and exceptions, manufacturer literature, and delivery and warranty information.

The Board of Fire Commissioners reserves:

(1) The right to examine and investigate any bidder as to the bidder's ability and responsibility to furnish the equipment in accordance with the Bid Specifications Package;

(2) The right to reject any and all bids;

(3) The right to waive informalities that do not constitute material deviations from the Bid Specifications;

(4) The right to award the contract to the lowest responsible bidder submitting a responsive bid that meets the specifications, in accordance with General Municipal Law §103;

(5) The right to examine and consider bids received for a period of sixty (60) days following the bid opening; and,

(6) The right to consider proposed equivalent equipment or substitutions, provided the bidder clearly identifies and documents any deviations from the specifications. The Board of Fire Commissioners shall determine whether such equipment meets the District's stated minimum requirements.

Dated: November 10, 2026

Board of Fire Commissioners
Victor Fire District

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Proposal Requirements

General Information

Bidders shall indicate compliance with the numbered minimum specifications by identifying any exceptions in a separate attachment headed "Exceptions," with reference to the specification number. An item without a stated exception will be understood as included in the bid. Equivalent products must be supported by manufacturer specifications.

Each bid shall include the trailer manufacturer, make, model, model year, VIN if available, detailed dimensions, GVWR, axle ratings, actual empty weight, available payload and an itemized list of installed equipment. All equipment shall be new and unused. The District may verify UTV fit, weight distribution, towing compatibility and the adequacy of the proposed loading and securement arrangement.

Addenda and Interpretations

Requests for interpretation shall be made in writing to the District Secretary at info@victorfire.com no later than Monday, November 30, 2026. Any change to the bid requirements will be issued to prospective bidders by written addendum. No verbal interpretation will be binding. Any interpretation requests and answers will be posted on the Fire District's website.

Bid Evaluation and Award

The District will review bids for conformity with these specifications, bidder responsibility, price, delivery and warranty support, and any stated exceptions. Contract award under competitive bidding will be to the lowest responsible bidder submitting a conforming bid, as determined in accordance with applicable law.

No bid shall constitute a contract unless and until accepted by formal action of the Board of Fire Commissioners. The District may request a copy of any proposed sales agreement prior to award; conflicting vendor terms will not supersede the final District-approved agreement.

Late submissions will not be accepted. Once submitted, a bid is final and may not be modified. A bid submission may be withdrawn only prior to the submission date.

Sales Tax, Delivery and Payment

The District is exempt from New York State sales tax. Bids shall state a firm total delivered and installed price, excluding sales tax, and separately identify any freight, documentation, setup or other fees. Delivery shall be to 34 Maple Avenue, Victor, NY 14564. Payment shall follow delivery, inspection, acceptance, and submission of proper District voucher documentation, unless a different lawful payment arrangement is approved by the Board.

Insurance, Warranty and Service

The successful bidder shall maintain insurance required by law and, upon request, provide evidence of appropriate commercial general liability and workers' compensation coverage. Bidders shall state factory and installation warranty terms, nearest authorized service facility, and arrangements for parts and warranty support.

VICTOR FIRE DISTRICT **Scope of Work for Utility Trailer**	**Bidder Complies**	
	Yes	**No**
Note: The following are minimum operational requirements. Bidders shall identify any exceptions in a separate document. The trailer shall be furnished as new, complete, and ready for use. The District specifies operational performance rather than structural engineering details. The bidder is responsible for proposing a manufacturer-approved trailer configuration suitable for the intended use and shall disclose any limitations, required additional equipment, or compatibility concerns. All bids must include the following information: (1) Trailer Type: Provide one (1) new open tandem-axle utility/equipment trailer with side rails, suitable for transporting the District's 2027 Polaris RANGER CREW XD 1500 NorthStar six-passenger UTV, including installed accessories. (2) Deck Dimensions: Provide at least 18 feet of usable deck length and at least 83 inches of unobstructed clear deck width. (3) Weight Capacity: Provide a manufacturer-rated GVWR of at least 10,000 pounds and an actual available payload capacity of at least 6,000 pounds after accounting for the empty trailer and permanently installed accessories. Document both ratings. (4) Braking and Roadworthiness: Provide brakes on both axles, an emergency breakaway system, and all lighting, tires, fenders and other equipment required for lawful highway operation in New York State. (5) Towing Connection: Provide an appropriately rated coupler, safety chains, and electrical connector. Identify the proposed hitch configuration and any tow-vehicle compatibility requirements. (6) Loading System: Provide ramps or an equivalent system rated to safely load and unload the specified UTV, including its installed accessories and operational weight. (7) Vehicle Securement: Provide at least four appropriately rated tie-down points and compatible restraints required to secure the UTV during transport. (8) Crane Accommodation: Provide an installed crane with a minimum lifting capacity of 1,000 pounds, mounted at the front driver's-side corner of the trailer. The crane, mounting system, and any necessary stabilizing equipment shall be included in the base bid. The manufacturer or bidder shall be responsible for providing a properly rated, safe, and fully operational installation suitable for the intended use.		

(9) Electric Trailer Jack: Provide an appropriately rated electric tongue jack with manual backup. (10) Spare Tire: Include one compatible spare tire and a securely mounted carrier. (11) Delivery and Documentation: Deliver the trailer fully assembled and ready for service. Supply manufacturer documentation of deck dimensions, GVWR, unloaded weight, available payload, loading-system capacity, warranty, and anticipated delivery date.		

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Bid Proposal Form

Bidder/ Legal Business Name _____

Address _____

_____

Contact Telephone _____

Contact Email _____

Trailer Make/ Model/ Year _____

Base Trailer Price _____

Installed Options & Upgrades _____

Delivery, Freight, Setup & other charges _____

Total Bid Prices, All Components _____

Anticipated Delivery Date _____

Factory Service Location _____

Scope of Work Document Attached _____Yes _____No

Exceptions List Attached, if applicable _____Yes _____No

Signed Non-Collusion Certificate _____Yes _____No

Authorized Signature _____

Printed name/ Title: _____

Date _____

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Non-Collusive Bidding Certification

Bidder / Company Name: _____

Bidder Address: _____

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

If the bidder cannot make the foregoing certification, the bidder shall submit with its bid a signed statement setting forth in detail the reasons it cannot make the certification, pursuant to GML §103-d.

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

For joint bids, each party must make and sign the certification for its own organization.

This form must be returned with the sealed bid.