

VICTOR FIRE DISTRICT
Board of Fire Commissioners Meeting Minutes
August 11, 2026, 05:30 PM

Call to Order:

A regular meeting of the Board of Fire Commissioners for the Victor Fire District was called to order by Commissioner Barry in compliance with the Open Meetings Law at 5:30 PM.

Pledge of Allegiance:

The Chairman led the Pledge of Allegiance

Roll Call/ Affirmation of Quorum:

Board Member	Present	Excused	Absent
Commissioner Barry	X		
Commissioner Keyes	X		
Commissioner Kowal	X		
Commissioner Matteson	X		
Commissioner Palmer	X		

A quorum was declared by the Chairman and the business of the District proceeded.

Others Present:

Officer	Present
District Treasurer McAdoo	X
District Secretary Kirk	X
District Chief Lamarco	X
Deputy Chief Militello	
Fire District Attorney Fingar	
VFD Inc President Benjamin	X

Mark Haggett, Mark Militello

Approval of Minutes from July 14, 2026

Commissioner Kowal motioned to approve the minutes from the July 14, 2026, Regular Meeting; seconded by Commissioner Matteson and carried: 5 Ayes; 0 Nays

Approval of Minutes from July 28, 2026

Commissioner Palmer motioned to approve the minutes from the July 28, 2026, Regular Meeting; seconded by Commissioner Matteson and carried: 5 Ayes; 0 Nays

Approval of Bills

Commissioner Kowal made a motion to approve payment of invoices in the amount of \$62,868.98 seconded by Commissioner Palmer and carried: 5 Ayes; 0 Nays

Correspondence

The District received 4 survey results

Correspondence from Deputy Chief Militello

Resolution #26-79 –Resolution of Commendation

On motion of Commissioner Matteson, seconded by Commissioner Palmer, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, on Saturday, July 18, 2026, a severe and highly localized storm struck the Village of Victor and surrounding areas, causing extensive damage to trees, utility infrastructure, roadways, residences, and other property and creating numerous immediate threats to public safety; and

WHEREAS, the storm generated seventy-six calls for service within a twenty-four-hour period, including sixty-four calls during the first two hours following the storm, creating an exceptionally intense and concentrated demand for emergency services; and

WHEREAS, nineteen Victor Fire Department volunteer and career firefighters responded to this exceptional call volume, assessed damage, prioritized incidents, addressed roadway obstructions, and identified and mitigated hazards throughout the affected area; and

WHEREAS, Victor Fire Department personnel established safety perimeters around downed and potentially energized electrical lines and coordinated with Rochester Gas and Electric until utility hazards could be evaluated, isolated, and made safe; and

WHEREAS, the Victor Fire Department worked closely with Bushnell's Basin Fire Department, Town and Village public works and highway personnel, Rochester Gas and Electric, and other community partners to maintain emergency access, assist in clearing roadways, control hazards, and protect residents and property; and

WHEREAS, despite dangerous and rapidly changing conditions and the demands of a sustained weekend response, these firefighters performed their duties with professionalism, sound judgment, teamwork, and an unwavering commitment to the

Victor community, reducing the risk of injury, supporting the restoration of safe conditions, and exemplifying the highest traditions of the fire service; and

WHEREAS, the Board of Fire Commissioners desires to formally recognize the extraordinary dedication and service demonstrated by the members of the Victor Fire Department during the July 18, 2026, severe weather emergency; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners of the Victor Fire District hereby commends the nineteen volunteer and career firefighters identified in Attachment A, attached hereto and incorporated herein, for their exceptional performance, steadfast devotion to duty, and extraordinary service to the Victor community during the July 18, 2026, severe weather emergency; and be it further

RESOLVED, that the Board extends its sincere appreciation to Bushnell's Basin Fire Department, Town and Village public works and highway personnel, Rochester Gas and Electric, and all other agencies and individuals whose cooperation contributed to the safety and recovery of the community; and be it further

RESOLVED, that this Resolution of Commendation be entered into the official records of the Victor Fire District as a lasting expression of the Board's gratitude and the community's respect for those who answered the call when their service was needed most.

Correspondence from Robert Green

Resignation letter from Lisa Hauf

Resolution #26-80 –Accept Resignation of Typist

On motion of Commissioner Palmer, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Lisa Hauf has tendered their resignation for their position as Fire District Typist, effective July 29, 2026;

RESOLVED that the Board of Fire Commissioners hereby formally accepts the resignation of Ms. Hauf as Fire District Typist, effective July 29, 2026; and

RESOLVED, that the District Treasurer is directed to complete all necessary filings as required by law.

RESOLVED, that the Board expresses its gratitude to Ms. Hauf for their contributions and service to the Victor Fire District and the community at large and wishes them well in their future endeavors.

Reports

District Treasurer Report:

Read and is on file.

District Secretary Report:

Read and is on file.

Chief's Report:

Read and is on file.

Inc Report:

Read and is on file.

Old Business

TABLED - Resolution #26-XXX – Authorization to Enter into Lease Agreements

On motion of Commissioner _____, seconded by Commissioner _____, the following resolution was adopted: ___ Ayes; ___ Nays (___); ___ Abstain

WHEREAS, in Resolution #25-93, the Board of Fire Commissioners entered into a contract with the Town of Victor for Fire Protection District No. 2;

WHEREAS, under the Town of Victor Fire Protection District No. 2 contract, the Town of Victor will provide the District with access to certain buildings and equipment dedicated to fire protection;

WHEREAS, an itemized inventory of the buildings and equipment subject to the proposed Lease Agreements has been prepared and provided to the Town and the District for asset-control, insurance, accountability, and recordkeeping purposes;

WHEREAS, the Fire District Attorney has reviewed two proposed lease agreements, entitled "Fire Stations Lease Agreement" and "Equipment Lease Agreement," and has advised that the District is authorized to enter into such agreements pursuant to Town

Law §176(9), (13), and (14), and that the agreements are acceptable as to form and legal sufficiency;

WHEREAS, the Board of Fire Commissioners has reviewed the proposed leases and based upon the advice of District counsel has determined that all procurement, fiscal, and contracting requirements applicable to the proposed Lease Agreements have been satisfied;

WHEREAS, after due consideration, the Board of Fire Commissioners find the leasing of these buildings and equipment is in the best interest of the Victor Fire District and is needed for the safe and efficient operation of the Fire District; and,

WHEREAS, the Board has determined that the consideration and other mutual obligations set forth in the Lease Agreements are fair and reasonable in light of the public benefits conferred and the parties' respective obligations under the Fire Protection Agreement; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby approves these lease agreements with the Town of Victor for the consideration stated therein;

RESOLVED, that the Fire Chief is authorized to inspect the Town-owned equipment leased to the District pursuant to the Equipment Lease Agreement and identify equipment that is no longer operationally required by the District; and, subject to the terms of the Equipment Lease Agreement, to coordinate the return of such Town-owned equipment to the Town, provided that each such return is documented by a written inventory reconciliation by the Treasurer and reported to the Board of Fire Commissioners at its next regular meeting; and be it further

RESOLVED, that nothing herein shall authorize the sale, transfer, return, or other disposition of property owned by the Victor Fire District except in accordance with Town Law §176(23), applicable District policies, and further action of the Board when required by law;

RESOLVED, that this resolution takes effect immediately; and,

RESOLVED, that the Chairman of the Board of Fire Commissioners is authorized and directed to execute the Lease Agreements in the forms presented to and approved by the Board, and to take such ministerial and administrative actions as may be reasonably necessary to implement this resolution, provided that no material amendment to either Lease Agreement shall be made without further approval of the Board.

Resolution #26-81 –Adoption of Revised Capital Plans

On motion of Commissioner Palmer, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, pursuant to General Municipal Law § 6-g, the Victor Fire District established separate capital reserve funds designated for Apparatus, Equipment, Building, and Emergency needs, which were approved by voter referendum in December 2019;

WHEREAS, by Resolution #21-73, the Board of Fire Commissioners adopted Capital Plans for apparatus, equipment, and building purchases, which plans were later revised by Resolution #24-69;

WHEREAS, the Strategic Committee, formed in February 2025, reviewed the District's Capital Plans and provided updated recommendations reflecting the changing needs of the District; and

WHEREAS, the Board of Fire Commissioners has reviewed the revised Capital Plans, modified them as necessary, and found them consistent with the objectives of the Victor Fire District and the items are necessary and reasonable; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby adopts the revised Capital Plans effective immediately; and

RESOLVED, the Board of Fire Commissioners acknowledges that implementation of the adopted Capital Plans shall remain subject to future Board approval, budgetary authorization, in compliance with the District's Procurement Policy; and

RESOLVED, that the Board of Fire Commissioners directs that the revised documents be posted to the District website within ten days.

New Business

Resolution #26-82 –Appointment of Volunteer Firefighter S. Lacy

On motion of Commissioner Keyes, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, pursuant to Town Law §176, volunteer members of a company shall be appointed by the Board of Fire Commissioners after selection by the fire company;

WHEREAS, Skylar Lacy has completed all requirements for membership and been approved by vote of the Victor Fire Department, Inc.; and,

WHEREAS, the Board of Fire Commissioners wishes to honor and approve new volunteer firefighters to serve with the Victor Fire Department and to satisfy all legal and insurance requirements for the benefit of our volunteers; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby appoints Skylar Lacy to the Victor Fire Department's Engine Company as Firefighter #292 upon a driver's license approval and the passing of a physical examination from Healthworks.

Resolution #26-83 –Appointment of Volunteer Firefighter B. Steward

On motion of Commissioner Kowal, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, pursuant to Town Law §176, volunteer members of a company shall be appointed by the Board of Fire Commissioners after selection by the fire company;

WHEREAS, Brody Steward has completed all requirements for membership and been approved by vote of the Victor Fire Department, Inc.; and,

WHEREAS, the Board of Fire Commissioners wishes to honor and approve new volunteer firefighters to serve with the Victor Fire Department and to satisfy all legal and insurance requirements for the benefit of our volunteers; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby appoints Brody Steward to the Victor Fire Department's Hook & Ladder Company as Firefighter #293 upon a driver's license approval and the passing of a physical examination from Healthworks.

Resolution #26-84 –Appointment of Volunteer Firefighter J. Fernaays

On motion of Commissioner Matteson, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, pursuant to Town Law §176, volunteer members of a company shall be appointed by the Board of Fire Commissioners after selection by the fire company;

WHEREAS, Jacob Fernaays has completed all requirements for membership and been approved by vote of the Victor Fire Department, Inc.; and,

WHEREAS, the Board of Fire Commissioners wishes to honor and approve new volunteer firefighters to serve with the Victor Fire Department and to satisfy all legal and insurance requirements for the benefit of our volunteers; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby appoints Jacob Fernaays to the Victor Fire Department's Hose Company as Firefighter #294 upon a driver's license approval and the passing of a physical examination from Healthworks.

Resolution #26-85 - Purchase Authorizations

On motion of Commissioner Palmer, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS the Board of Fire Commissioners received requests to make the following purchases:

No.	Item	Budget Code	Amount (USD)
1	Overhead Door Remotes	406.5	3,290
2	Radio Programming	403.5.2	4,275
3	Inlet valves (4) - 2712 & 2713	201.1.2	7,980
4	Door Access Control System expansion.	406.3.1	1,460
5	Portable Vehicle Chargers (20)	403.5.1	7,034.60

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District's Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the issuance of a purchase order and to purchase the items as indicated.

Resolution #26-86 –Approval of Revisions to the Vol FF Training Stipend Policy

On motion of Commissioner Palmer, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, in Resolution #24-58, consistent with GML 200-aa, the Victor Fire District adopted the Volunteer Firefighter Training Stipend Policy;

WHEREAS, GML 200-aa has been amended to include additional stipend-eligible courses under the State's training stipend program; and

WHEREAS the Board of Fire Commissioners have reviewed proposed changes to the District's Volunteer Firefighter Stipend Policy as fully described in Attachment B, and have found it consistent with the objectives of the Victor Fire District; now, therefore, be it

RESOLVED that the Board of Fire Commissioners adopts the Revisions to the Volunteer Firefighter Training Stipend Policy; and,

RESOLVED that a copy of the attachments be made available to the members of the Victor Fire District.

Resolution #26-87 - Award SCBA Fill Station Replacement Contract

On motion of Commissioner Keyes, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, in Resolution #26-59, the Board of Fire Commissioners authorized the release of a request for proposals (RFP) for the replacement of the SCBA Fill Station in accordance with the District's Procurement Policy and applicable General Municipal Law requirements;

WHEREAS, on June 26, 2026, the received bids were publicly read, as described in Appendix C;

WHEREAS, after reviewing the proposals, the Chief recommends the Bauer Unicus 4s from Jerome Fire Equipment as the lowest responsible bidder because the space limitations of the SCBA fill room and easy of operations, in the amount of \$101,318.73;

WHEREAS, the Board of Fire Commissioners have reviewed the proposals; now, therefore, be it RESOLVED, that the Board of Fire Commissioners hereby awards the bid for the SCBA Fill Station replacement to Jerome Fire Equipment in the amount of \$101,318.73;

RESOLVED, that the Chairman of the Board of Fire Commissioners is authorized to execute the contract and any other documents necessary to complete the project, subject to review by the District's legal counsel, if required;

RESOLVED, that this approval is contingent upon the successful completion and approval of the resolutions and the required permissive referendum process for use of the District's reserve funds which will provide for the purchase of the equipment;

RESOLVED, that the expenditure for this purchase be assigned to A3410.202.2 – SCBA

Resolution #26-88 - Award Diesel Exhaust System Contract

On motion of Commissioner Keyes, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, in Resolution #26-55, the Board of Fire Commissioners authorized the release of a request for proposals (RFP) for the replacement of the existing Diesel Exhaust System in accordance with the District's Procurement Policy and applicable General Municipal Law requirements;

WHEREAS, on July 22, 2026, the received bids were publicly read, as described in Appendix D;

WHEREAS, after reviewing the proposals and our experience with the vendors, the Chief recommends the proposal provided by Air Cleaning Solutions as the lowest responsible bidder in the amount of \$ 79,999;

WHEREAS, the Board of Fire Commissioners have reviewed the proposals; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby awards the bid for the Diesel Exhaust System replacement to Air Cleaning Solutions in the amount of \$ 79,999;

RESOLVED, that the Chairman of the Board of Fire Commissioners is authorized to execute the contract and any other documents necessary to complete the project, subject to review by the District's legal counsel, if required;

RESOLVED, that this approval is contingent upon the successful completion and approval of the resolutions and the required permissive referendum process for use of the District's reserve funds which will provide for the purchase of the equipment;

RESOLVED, that the expenditure for this purchase be assigned to A3410.204.1.1 – Building Mechanicals

Resolution #26-89 - Award Hood Ansul System Inspection Contract

On motion of Commissioner Palmer, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Victor Fire District released a Request for Quotes for the inspection, maintenance, and servicing of the District's Hood Ansul Fire Suppression Systems in accordance with the District's Procurement Policy and applicable General Municipal Law requirements; and

WHEREAS, the District Secretary received several estimates, as further described in Appendix E; and

WHEREAS, after reviewing the proposals, the Chief recommends awarding the contract to Davis Ulmer as the lowest responsible bidder in the amount of \$1,200 per year; and

WHEREAS, the Board of Fire Commissioners has reviewed the proposals; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby awards the Hood Ansul System Contract to Davis Ulmer in the amount of \$ 1,200 per year and be it further

RESOLVED, that the Treasurer is authorized to execute the contract and any other documents necessary to complete the project, subject to review by the District's legal counsel, if required

Resolution #26-90 - Award EIFS Repair Contract

On motion of Commissioner Keyes, seconded by Commissioner Matteson, the following resolution was adopted: 4 Ayes; 0 Nays; 1 Abstain (Palmer)

WHEREAS, in Resolution No. 26-64, the Board of Fire Commissioners authorized the release of a Request for Proposals (RFP) for the Exterior Insulation and Finish System (EIFS) Repair Project in accordance with the District's Procurement Policy and applicable provisions of the General Municipal Law;

WHEREAS, the Victor Fire District previously issued RFPs for similar work on April 9, 2024 and June 10, 2025, resulting in no bidders submitting bids;

WHEREAS, on May 27, 2026, proposals received by the deadline were publicly opened and read, as described in Appendix F;

WHEREAS, the after review, no comprehensive responsible bids were received;

WHEREAS, the District has deferred maintenance on the building due to the failure to receive appropriate bids for the scope of the project;

WHEREAS, the District reached out to the two contractors who submitted bids in response to the April 2026 RFP to review the scope of the project and the nature of their bids;

WHEREAS, after further consultation with MRB Construction, a more detailed report was prepared to comprehensively evaluate the condition of and the necessary work on the building to ensure effective repairs and modification to preserve the condition of the building;

WHEREAS, MRB Construction prepared a comprehensive report delineating all of the work necessary and assigning appropriate charges for each project involved in the scope of the work, as described in Appendix G;

WHEREAS, the revised estimate received totals \$ 95,587.50;

WHEREAS, upon of receipt of the revised estimate, after review of the qualifications of each contractor, and a review of all received materials and reports, it is recommended that the Fire District engage the services of MRB Construction to perform the emergency repair work necessary to maintain the viability and integrity of the building and to avoid future repair costs, consistent with the emergency provisions of the District Procurement Policy; and,

WHEREAS the Board of Fire Commissioners has reviewed the proposals and recommendations; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby awards the contract for the EIFS Repair Project to MRB Construction, Inc. in the amount of \$95,587.50; and be it further

RESOLVED, that the Chairman of the Board of Fire Commissioners is hereby authorized to execute the contract and any other documents necessary to complete the project, subject to review and approval by the District's legal counsel, if required; and be it further

RESOLVED that the expenditure for this purchase be assigned to A3410.204.1.1 – Building Mechanicals

Resolution #26-91–Authorization to Accept Temporary Preferred Vendor

On motion of Commissioner Palmer, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, by Resolution #2025-067, the Board of Fire Commissioners authorized the Victor Fire District to enter into an agreement with Emergency Vehicle Service LLC, also identified as evsr911, for apparatus maintenance following the procurement process described in the District's records;

WHEREAS, on July 18, 2026, the District received written notice that Emergency Vehicle Service LLC would discontinue providing services to the District effective immediately;

WHEREAS, the unexpected discontinuation of service has left the District without its regular apparatus-maintenance provider while maintenance, testing, and repair work remains outstanding;

WHEREAS, the District Treasurer has contacted four local vendors for pricing for apparatus maintenance as described in Appendix I;

WHEREAS, the District has identified the specific apparatus and work requiring prompt attention in Appendix I, including overdue pump testing, pump service, aerial testing or service, and mechanical, electrical, sensor, and related safety issues;

WHEREAS, the Board finds, based upon the information supplied by the Fire Chief and District personnel, that delaying the inspection, testing, maintenance, and repair work identified as immediate in Appendix I could impair the operational readiness of District apparatus and could adversely affect the safety of firefighters, the public, and District property; and

WHEREAS, the District Treasurer solicited pricing and availability information from four qualified apparatus-maintenance vendors, the results of which are set forth in Appendix H; and

WHEREAS, after considering price, qualifications, certifications, availability, response time, familiarity with fire apparatus, and ability to perform the required work, the Board finds that Peryea Apparatus Repair is the appropriate vendor for the immediate mechanical work and that Firematic Supply Company is the appropriate vendor for the immediate pump and aerial testing and service;

WHEREAS, the Board has considered the reasonably expected aggregate amount of apparatus-maintenance and repair services to be procured during the applicable twelve-month period and has determined that the procurement is below the GML \$103 bidding threshold and complies with the District Procurement Policy; and

WHEREAS, the Board finds that the interim use of two vendors is based upon their respective qualifications and specialized scopes of service and is not intended to divide or split a procurement to avoid competitive-bidding requirements; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby authorizes an interim contract with Peryea Apparatus Repair for the mechanical inspection, maintenance, and repair work identified in Appendix I, at the rates set forth in Appendix H;

RESOLVED, that the Board of Fire Commissioners hereby authorizes an interim contract with Firematic Supply Company for the pump and aerial testing, inspection, maintenance, and service work identified in Appendix J, at the rates set forth in Appendix I;

RESOLVED, that no repair or additional work outside the scope of Appendix J, shall be authorized without further approval by the Board of Fire Commissioners, except as otherwise specifically permitted by law and the District's Procurement Policy;

RESOLVED that the Board of Fire Commissioners directs the District Treasurer, District Secretary, Fire Chief, and District counsel are directed to prepare specifications and procurement documents for competitively procuring apparatus-maintenance services beginning in 2027, and to present the proposed solicitation to the Board for approval at its next available regular or special meeting; and

RESOLVED, that this resolution shall take effect immediately.

Resolution # 26-92 - Resolution to Transfer Funds from Building Reserve to Operating

On motion of Commissioner Kowal, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

RESOLVED, that pursuant to Section 6-g of the General Municipal Law, as amended, the Victor Fire District does hereby authorize the transfer of a sum not to exceed \$ 165,000 from its Building Repair and Replacement Capital Reserve Account to the District's General Operating Account for continued Fire District operations including the replacement of the Diesel Exhaust System and EIFS Repair for Fire District purposes and any services related thereto.

No expenditure shall be made except upon authorization of the Board; and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by Section 6-g of the General Municipal Law.

Resolution # 26-93 - Transfer Funds from Equipment Reserve to Operating

On motion of Commissioner Palmer, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

RESOLVED, that pursuant to Section 6-g of the General Municipal Law, as amended, the Victor Fire District does hereby authorize the transfer of a sum not to exceed \$90,000 from its Equipment Repair and Replacement Capital Reserve Account to the District's General Operating Account for continued Fire District operations including the acquisition of a replacement of an SCBA fill station for Fire District purposes and services related thereto.

No expenditure shall be made except upon authorization of the Board; and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by Section 6-g of the General Municipal Law.

Resolution #26-94 -Motion to Approve Budget Transfers

On motion of Commissioner Palmer, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays;

WHEREAS, to maintain balanced budget lines within the 2026 budget, Treasurer McAdoo recommended inter-budget transfers as fully described in Attachment J and,

WHEREAS the Board of Fire Commissioners have reviewed and discussed the transfers and found they are consistent with good financial practices; now, therefore, be it

RESOLVED the Board of Fire Commissioners approve the inter-budget transfers as shown.

Resolution #26-95 –Approval of High-Deductible Plans and HSA Contributions

On motion of Commissioner Keyes, seconded by Commissioner Palmer, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Victor Fire District currently provides group medical insurance benefits to eligible employees; and

WHEREAS, the District and its Medical Benefits Agent have reviewed all reasonable plan offerings to provide comprehensive insurance coverage to members that results in the best value and cost savings to the District, the results of which are shown in Appendix K; and,

WHEREAS, the Board of Fire Commissioners desires to add the recommended eligible high-deductible health plan, as an additional medical insurance option for District employees; and

WHEREAS, employees enrolled in an eligible high-deductible health plan may establish a Health Savings Account (“HSA”); and

WHEREAS, the District desires to contribute \$400 to the HSA of each eligible employee following the completion of each calendar quarter, provided the employee remains actively employed by the District and enrolled in an eligible high-deductible health plan through the last day of that quarter; now, therefore, be it

RESOLVED that the Board of Fire Commissioners approves the addition of Excellus Gold 6 as a medical insurance option effective October 1, 2026, and,

RESOLVED that the District shall contribute \$400 to the HSA of each eligible employee after the end of each calendar quarter, provided the employee remains actively employed by the District and enrolled in an eligible high-deductible health plan through the last day of that quarter; and,

RESOLVED that no contribution shall be due for a calendar quarter in which the employee's employment or enrollment in an eligible high-deductible health plan ends before the last day of the quarter; and,

RESOLVED that the District Treasurer is authorized to take all actions necessary to implement the additional medical plan and HSA contributions.

Public Comments

Executive Session

A motion was made by Commissioner Palmer, seconded by Commissioner Matteson, to enter Executive Session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation

The Board invited Treasurer McAdoo and Chief Lamarco into the executive session.

The motion was approved: 5 Ayes; 0 Nays

The Board entered executive session at 6:50 PM

A motion was made by Commissioner Kowal seconded by Commissioner Palmer to exit Executive Session.

The motion was approved: 5 Ayes; 0 Nays

The Board exited Executive Session and returned to Open Session at 7:46 PM. The Board took no action in Executive Session.

Next Board Meetings

Public Budget Information Session: August 20, 2026

Next Budget Workshop: August 25, 2026

Next Regular Meeting: September 8, 2026

Adjournment

The Chairman declared the meeting adjourned at 7:47 PM.

Attachment A

VICTOR FIRE DEPARTMENT MEMBERS RECOGNIZED FOR THEIR
RESPONSE TO THE JULY 18, 2026 SEVERE WEATHER EMERGENCY

Last, First	Unit Number	Unit Task
Bachman, Aiden	2711	Responded on Apparatus
Bellinger, Michael	2703	Operations Officer
Bellinger, Nathan	2712	Responded on Apparatus
Clark, Matthew	2712	Responded on Apparatus
Conlin, Zachariah	2763	Driver
Coria, Abigail	2761	Apparatus Officer
Coria, Jorge		Base Operations
Eifert, Mark	2702	Operations Officer
Green, Robert	2711	Driver
Haggett, Mark	2761	Apparatus Officer
Martz, William	2711	Responded on Apparatus
McAdoo, Sean		Base Operations
Militello, Mark	2701	Incident Commander
Murphy, Brayden	2761	Driver
Natrigo, Jacob	2712	Responded on Apparatus
Simonds, Tom	2712	Driver
Stockman, Jr., Chris	2763	Driver
Tice, Linda	2712	Apparatus Officer
Whitcomb, Tyler	2761	Responded on Apparatus

Attachment B
 Volunteer Firefighter Training Stipend Policy
 Changes are indicated in red

The following courses (or their equivalent, as determined by OFPC) will be eligible for a State Fire Training stipend:

Class	Hours	Stipend Amount
2021 BEFO	79	\$750
2021 SCBA/ IFO	49	\$1,250
2020 Fire Officer I	63	\$1,000
Basic Wildland Fire Suppression	12	\$250
Firefighter Survival: self-rescue	12	\$250
Firefighter Assist and Search Team	21	\$350
Rapid Intervention Crew	21	\$350
Fire and Emergency Instructor 1	40	\$500
2020 Fire Officer II	40	\$500
2024 Firefighter II	70	\$500 [...]

Local Fire Training Stipend Program

Local Training Stipends cannot exceed \$500 for each NYS Officer of Fire Prevention and Control (OFPC) class. The purpose of these stipends is to both recruit and retain volunteers in the fire service. To be eligible to receive the stipend, the volunteer must be a member in good standing of the Victor Fire Department at the time they enroll in the course and for six months after completion of the course. First time completions of the following courses after January 1, 2024, will be eligible for a Local Fire Training Stipend:

Class	Hours	Stipend Amount
Firefighter II	42	\$420
App. Op. – Emergency Veh Op	18	\$180
App. Op – Pump	24	\$240
App. Op – Aerial	24	\$240
Incident Safety Officer	15	\$150
Fire Officer II	40	\$400
Fire Service Instructor- 1	40	\$400
Fire Service Instructor – 2	40	\$400
Live Fire Instructor	16	\$160
Live Fire Instructor in Charge	16	\$160
Veh Resc: Operations	20	\$200 [...]

Appendix C
 SCBA Fill Station Bid Results

Bidder	Unit	Total Price	Notes
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Firematic	Superior 7K Artic	138,648.12	4 bottle, single unit, auto fill
Jerome Bauer	Unicus 4i	144,553.73	3 bottle, single unit, auto fill
Jerome Bauer	Vertecon	78,259.05	2 bottle, split unit, no auto fill
Jerome Bauer	Unicus 4s	101,318.73	3 bottle, single unit, no auto fill
Breathing Air	Refurb Bauer	39,408.50	Refurbished/ demo, split unit, no auto fill

Appendix D
Diesel Exhaust Bid Results

Bidder	Total Price	Notes
Aire-Deb	\$ 37,150	Replace drops for sliding balancer
Aire-Deb	\$ 45,150	Replace drops with new flex hose system
Aire-Deb	\$ 52,950	Replace drops with entire new sliding system
Aire-Deb	\$ 60,750	Replace drops with entire new flex hose system
Air Cleaning Sol.	\$ 79,999	Install new 5 drop rail system

Appendix E

Quotes for Hood System Inspection and Maintenance

Vendor	Annual Price	Notes
Davis Ulmer	\$ 1,200	Semi-annual service, FPD & VFD bldgs.
Cintas	\$ 1,528	Semi-annual service, FPD & VFD bldgs.
Solution One	\$ 2,185	Incomplete estimate

Appendix F
EIFS Repair Project Bid Results

Requestor	Quote Total	Notes
MRB Construction Inc.	\$12,530.00	Lump Sum price on repairs
Prime Exteriors Inc.	\$13,000.00	Lump sum price on repairs
Highland Contactors	-	Requested, no response
All Pro Renovations	-	Requested, no response
Elevation Builders	-	Requested, no response
Custom Exteriors	-	Requested, did site visit, no bid

Appendix G

Full Inspection and Scope of Work for EIFS Repair

North Elevation powerwash – EFIS	\$ 5,192.00
North Elevation powerwash & seal – brick	\$ 23,943.00
EIFS Repairs	\$45,220.00
Caulk replacement @ brick - \$28.70/LF – as needed	
Caulk replacement @ base - \$36.80/ LF – as needed	
Metal Kick Flashing	\$21, 232.50
Total Project	\$ 95,587.50

Attachment H

Apparatus Maintenance Quotes

Company	General service rate/ hr	Pump testing per vehicle	Notes
Superior Equipment Repair	\$150	\$500	
Peryea Apparatus Repair	\$115	Per hour	Not able to do aerial work
Firematic (in shop)	\$195	\$650	Prefer in house work
Firematic (road)	\$215	\$815	
Jerome Fire Equip*			Declined – out of range

*Seagrave authorized vendor

Attachment I

Apparatus Maintenance Work to be Completed

Truck Items

2781	Chassis Service
	Pump Service & pump testing
	pump panel pull out step replacement
	2nd section retraction cables - thread separation

	Missing jam nuts on right side of 2nd section retraction adjustment point
	3rd section cable track - missing link
	All ladder cable jam nuts should have minimum of 3 visible threads
	Left extension cylinder is showing signs of weeping
	Mounting bolt at tip of base section electrical cable traveling sleeve is loose
	considering greasing bull gear
	PDP Gauge needs replacement
	Aerial waterway nozzle does not rotate
	Passenger rear rotator light out
	waterway relief valve opened at 220 psi
	Drivers seat belt damaged
	Delamination forming at rear suspension and on main frame
	DEF Fluid Sensor activated - DEF in tank (draw tube & gasket separated)
	Check engine light
	Side Marker Light
	Wheel seal?? Noted by another vendor
	Heavy Truck Inspection
	front windshield leak ?? - need to verify
	Nozzle controls on pedestel do not work
	Rear TIC not charging
	Aerial master alarm
	Aerial panel nozeel control
	Ongoing pin issue with waterway - intermittently woirks
	officer side aerial step - address sensor issue
2711	Chassis PM service
	Pump Service & Pump testing

	AIR LEAKS
	Replace coolant leak sensor
	Replace cab lift cord
	Replace driver's door gasket
	Repair/ replace ROM compartment door switch
	Perform transmission fluid & filter service
	Engine overspeed sensor
	Appears to be shifting hard as of late
	Sticking valves (Intake)
	Replace cab lift
	Federal Q inop
	Roof leaks @ cab seam
	Add TIC to officer seat
2712	Master pump discharge gauge leaking - replace
	Exhaust tailpipe not secured
	Open Door alarm - door sensor? Bypassed?
	Driver Side compartment - need new magnetic sensor
	Command zone reset
	Seatbelt - officer belt does not extend/retract effectively
	Add TIC to officer seat
	Wire portable radio chargers (need to order)
	Connect dash cam
	Condensation from A/C leaks into cab

Attachment J
Budget Transfers

From				Transfer to		
<u>Code</u>	<u>Budget</u>	<u>Tsfr Amount</u>	<u>Adj Budget</u>	<u>Code</u>	<u>Budget</u>	<u>Adj Budget</u>
A3410.403.9.3	Testing - Annual	\$ 2,500.00	\$ 6,750.00	A3410.403.6.2	MDT software licen	\$ 5,850.00
A3410.408.21.1	Administrative - C	\$ 500.00	\$ 2,540.00	A3410.408.8	Background Checks	\$ 1,000.00
A3410.408.21.2	Administrative - F	\$ 17,000.00	\$ 3,000.00	A3410.408.14.5	Accounting Softwar	\$ 17,985.00
A3410.203.3.2	Computers - Harc	\$ 3,000.00	\$ 12,000.00	A3410.203.4.1	MDTs - Hardware r	\$ 10,000.00
A3410.203.4.2	MDTs - Hardwar	\$ 7,000.00	\$ -	A3410.203.4.1	MDTs - Hardware r	\$ 17,000.00
A3410.201.1.2	Apparatus - FPD	\$ 27,000.00	\$ 1,063,129.00	A3410.204.1.1	Building Mechanical	\$ 32,178.66
A3410.201.1.2	Apparatus - FPD	\$ 10,000.00	\$ 1,053,129.00	A3410.202.2	SCBA	\$ 144,000.00

Appendix K

Renewal Rate Analysis – per month premiums (total)

	Platinum 6 Renewal	Gold 17 Renewal	Gold 6 (new)
Single	\$1,496.52	\$1,247.79	\$1,166.40
EE + Spouse	\$2,993.04	\$2,495.58	\$2,332.80
EE + Child(ren)	\$2,544.08	\$2,121.24	\$1,982.88
Family	\$4,265.08	\$3,556.20	\$3,324.24
% Change	21.5%	20.9 %	13 %
Note: District contributes 80% towards medical insurance premiums			
Recommendation of HSA contribution based on 80% of deductible			