

VICTOR FIRE DISTRICT
Board of Fire Commissioners Meeting Minutes
December 2, 2025, 06:00 PM

Call to Order:

A regular meeting of the Board of Fire Commissioners for the Victor Fire District was called to order by Chairman Barry in compliance with the Open Meetings Law at 6:00 p.m.

Pledge of Allegiance:

The Chairman led the Pledge

Roll Call/ Affirmation of Quorum:

Board Member	Present	Excused	Absent
Commissioner Barry	X		
Commissioner Keyes	X		
Commissioner Kowal		X	
Commissioner Matteson	X		
Commissioner Palmer	X		

A quorum was declared by the Chairman and the business of the District proceeded.

Others Present

Officer	Present
District Treasurer McAdoo	X
District Secretary Kirk	X
District Chief Lamarco	
Deputy Chief Militello	
Fire District Attorney Fingar	
VFD Inc President Benjamin	X

Glenn Lockwood, Tom Simonds, Mark Haggett

Approval of Minutes from November 12, 2025

Commissioner Matteson motioned to approve the minutes from the November 12, 2025, Regular Meeting; seconded by Commissioner Keyes and carried 4 Ayes; 0 Nays.

Approval of Bills

Commissioner Palmer motioned to approve payment of invoices shown on the Abstract of November 12, 2025, in the amount of \$97,109.73; seconded by Commissioner Keyes and carried 4 Ayes; 0 Nays

Correspondence

The District received four survey results

Reports

District Treasurer Report:

Read and is on file.

[Note: November Chief's Report filed at December 16, 2025 Meeting]

Victor Fire Department, Inc Report:

Read and is on file

Old Business - None

New Business

Resolution #25-112 - Purchase Authorizations

On motion of Commissioner Palmer, seconded by Commissioner Matteson, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS the Board of Fire Commissioners received requests to make the following purchases:

No.	Item	Budget Code	Amount (USD)
1	Replacement coffee maker	204.2	829.00

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District's Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the issuance of a purchase order and to purchase the items as indicated.

Resolution #25-113 -Appointment of Volunteer Firefighter L Barstow.

On motion of Commissioner Keyes seconded by Commissioner Matteson, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, pursuant to Town Law §176, volunteer members of a company shall be appointed by the Board of Fire Commissioners after selection by the fire company;

WHEREAS, Lillian Barstow has completed all requirements for membership and been approved by vote of the Victor Fire Department, Inc.; and,

WHEREAS, the Board of Fire Commissioners wishes to honor and approve new volunteer firefighters to serve with the Victor Fire Department and to satisfy all legal and insurance requirements for the benefit of our volunteers; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby appoints Lillian Barstow to the Victor Fire Department's Hose Company as Firefighter #287 upon a driver's license approval and the passing of a physical examination from Healthworks.

Resolution #2025-114 -Resolution to Dispose of Equipment Determined as Waste.

On motion of Commissioner Palmer, seconded by Commissioner Keyes, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, there is equipment which no longer serves the need of the Victor Fire Department, specifically an industrial floor cleaner with a serial number of 41220; and

WHEREAS, pursuant to Town Law §176(23), the Board of Fire Commissioners has the authority to dispose of equipment, apparatus, or personal property to be longer necessary for the purposes of the Fire District; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners finds that the equipment listed is deemed waste and have no known intrinsic value;

RESOLVED, that this asset is authorized to be disposed of in a safe, appropriate, and commercially reasonable manner.

Public Comments:

Fire District Elections Tuesday, December 9, 2025, 6p – 9 p

Next Board Meetings:

Regular Board Meeting, Tuesday, December 16, 2025 (bill pay only)

Annual Organization Meeting: Tuesday, January 13, 2026

Adjournment:

The Chairman declared the meeting adjourned at 6:13 p.m.