

VICTOR FIRE DISTRICT
Board of Fire Commissioners Meeting Minutes
October 21, 2025, 06:00 PM

Call to Order, Budget Public Hearing:

A meeting of the Board of Fire Commissioners for the Victor Fire District was called to order by Chairman Barry in compliance with the Open Meetings Law at 6:00 p.m.

Pledge of Allegiance:

The Chairman led the Pledge

Roll Call/ Affirmation of Quorum:

Board Member	Present	Excused	Absent
Commissioner Barry	X		
Commissioner Keyes	X		
Commissioner Kowal	X		
Commissioner Matteson	X		
Commissioner Palmer	x		

A quorum was declared by the Chairman and the business of the District proceeded.

Others Present

Officer	Present
District Treasurer McAdoo	X
District Chief Lamarco	X
Deputy Chief Militello	
Fire District Attorney Fingar	
VFD Inc President Benjamin	

Karla Kirk, Robert Green

Public Hearing for 2026 budget

The Chairman opened the public hearing.

The Acting District Secretary read the notice of the public hearing and the rules of order.

The Treasurer presented the 2026 Budget. The Chairman opened the floor for public comments; none spoke.

Commissioner Palmer motioned to close the public hearing for the 2026 budget; seconded by Commissioner Kowal and carried 4 Ayes; 0 Nays; 1 Abstain (Barry).

The Chairman closed the public hearing at 6:16 p.m.

New Business

Resolution #25-105 –Adoption of 2026 Budget.

On motion of Commissioner Palmer seconded by Commissioner Matteson, the following resolution was adopted by Roll Call Vote:

Board Member	Vote
Commissioner Barry	Aye
Commissioner Keyes	Aye
Commissioner Kowal	Aye
Commissioner Matteson	Aye
Commissioner Palmer	Aye

WHEREAS, the Board of Fire Commissioners duly adopted the 2026 Proposed Budget on September 9, 2025, and filed & provided notice as required by law;

WHEREAS, by Resolution No. 25-19, the Board of Fire Commissioners authorized an override of the real property tax cap for the 2026 Budget;

WHEREAS, the Board of Fire Commissioners held the public hearing for the 2026 Budget on October 21, 2025; and,

WHEREAS, the Board of Fire Commissioners have carefully considered, discussed, and modified the budget, taking into account all comments received, and have determined that the proposed appropriations are necessary for the safe and efficient operation of the Fire District in 2026; now, therefore, be it

RESOLVED the Board of Fire Commissioners hereby approves and adopts the Final Budget for 2026; and,

RESOLVED that the Fire District Secretary is hereby directed to file the 2026 Final Budget as required by law.

Resolution #25-106 –Appointment of Fire District Secretary

On motion of Commissioner Barry, seconded by Commissioner Palmer, the following resolution was adopted by Roll Call Vote:

Board Member	Vote
Commissioner Barry	Aye
Commissioner Keyes	Aye
Commissioner Kowal	Aye
Commissioner Matteson	Aye
Commissioner Palmer	Aye

WHEREAS, in Resolution #25-75, the Board of Fire Commissioners accepted the resignation of the District Secretary appointed at the 2025 Organizational Meeting;

WHEREAS, pursuant to Town Law §174(2), the Board of Fire Commissioners is authorized to appoint a replacement to serve for the remainder of the unexpired term; and

WHEREAS, after a thorough interview process, the interview committee recommends the appointment of Karla Kirk to fill the remainder of said unexpired term; now, therefore, be it

RESOLVED that based on the recommendation of the interview committee, the Board of Fire Commissioners hereby appoints Karla Kirk to the position of District Secretary for the remainder of the unexpired term, effective December 1, 2025, at an annual salary of \$47,840;

RESOLVED, that Ms. Kirk may be employed on a part-time basis for training purposes prior to her full-time appointment at an hourly rate based on her annual salary for the hours agreed upon by Ms. Kirk and the Treasurer; and

RESOLVED, that upon Ms. Kirk's assumption of the office of District Secretary on December 1, 2025, the temporary appointment of Sean McAdoo to that position, as set forth in Resolution #25-76, shall be deemed concluded.

Special Chief Report:

Chief Lamarco informed the Commission that the Victor Farmington Ambulance will begin positioning an ambulance at the Victor Firehouse starting in November. No changes to the current Memorandum of Understanding (MOU) are anticipated at this time.

Next Board Meetings:

Regular Board Meeting, Wednesday, November 12, 2025

Adjournment:

The Chairman declared the meeting adjourned at 6:20 p.m.