

**DRAFT**

VICTOR FIRE DISTRICT  
**Board of Fire Commissioners Meeting Minutes**  
**October 15, 2024, Public Hearing & Regular Meeting @ 6:00 PM**

**1. Call to Order, Public Hearing:**

A Public Hearing of the Board of Fire Commissioners for the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:00 p.m.

**2. Pledge of Allegiance:**

Chairman McConnell led the Pledge.

**3. Roll Call Affirmation of Quorum:**

<b>Board Member</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Chairman McConnell	x		
Commissioner Keyes	x		
Commissioner Kowal	x		
Commissioner Matteson	x		
Commissioner Barry	x		

A quorum was declared by the Chairman and the business of the district proceeded.

**Others Present:**

District Secretary Hauf	x
District Treasurer McAdoo	x
District Chief Eifert	
Deputy Chief Lamarco	x
Assistant Chief Militello	x
Fire District Attorney Fingar	

Linda Tice, Glenn Lockwood, Mark Haggett

**4. Public Hearing for 2025 budget:**

Commissioner McConnell motioned to open the Public Hearing for the 2025 Budget; seconded by Commissioner Barry; carried 5 Ayes; 0 Nays.

District Secretary Hauf read the notice of public hearing and the Rules of Order. District Treasurer McAdoo presented the 2025 Budget. Chairman McConnell opened the floor for public comments; none spoke.

Commissioner Kowal motioned to close the Public Hearing for the 2025 Budget; seconded by Commissioner Barry; carried, 5 Ayes; 0 Nays

Commission exited the public hearing at 6:11 p.m.

**5. Call to Order, Regular Meeting:**

A Regular Meeting of the Board of Fire Commissioners for the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:12 p.m.

**6. New Business:**

**a. Resolution #2024-107 -Adoption of 2025 Budget.**

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Board of Fire Commissioners duly adopted the 2025 Proposed Budget on September 10, 2023, and filed & provided notice as required by law;

WHEREAS, in Resolution #24-19, the Board of Fire Commissioners passed a resolution to override the real property tax cap for the 2025 budget to permit an annual real property tax levy that will exceed the real property tax cap with an increase in said tax levy over the two percent limit;

WHEREAS, the Board of Fire Commissioners held the public hearing for the 2025 Budget on October 15, 2024; and,

WHEREAS, the Board of Fire Commissioners have carefully considered, discussed, and modified the budget and the comments received on the proposed budget, and found the proposed appropriations are necessary for the safe and efficient operation of the Fire District in 2025; now, therefore, be it

RESOLVED the Board of Fire Commissioners hereby approves the Final Budget for 2025; and,

RESOLVED that the Fire District Secretary files the 2025 Final Budget as required by law.

**b. Resolution #2024-108 - Purchase Authorizations**

On motion of Commissioner McConnell, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS the Board of Fire Commissioners received requests to make the following purchase:

No.	Item	Budget Code	Amount (USD)
1	Annual Chief Gift to Members	408.16.2	Not to exceed \$3750.00

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District's Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the issuance of a purchase order and the Chief to purchase the items as indicated.

**c. Resolution #2024-109 - Acceptance of Apparatus Spec Writer Contract**

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, in Resolution #24-81, the Board of Fire Commissioners established a committee for the creation of specifications for a new rescue engine;

WHEREAS, the committee has met and recognizes the importance of having technical expertise to ensure conformity to current manufacturing practices and design criteria while meeting the changes to the NFPA standards;

WHEREAS, the Board of Fire Commissioners have reviewed the professional services contract from Emergency Vehicle Response (EVR) proposing to serve as that technical expertise for a price not to exceed \$8,000; now, therefore, be it,

RESOLVED that the Board of Fire Commissioners accepts the contract with EVR;

RESOLVED that the expenses for this contract be assigned to A3410.201.1 – Apparatus; and,

RESOLVED that the Chairman is authorized to sign any documentation on behalf of the Board of Fire Commissioners necessary to execute the contract.

**7. Public Comments:** None

**8. Executive Session:**

A motion made by Commission McConnell, seconded by Commissioner Kowal, to enter Executive Session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion was approved, 5 Ayes and 0 Nays.

The Board entered executive session at 6:24 PM

A motional was made by Commissioner Matteson, seconded by Commissioner Keyes, to exit executive session. The motion was approved, 5 Ayes and 0 Nays.

The Board exited executive session and returned to open session at 6:52 PM. The Board took no action in executive session.

**9. Next Regular Board Meeting:** Tuesday, November 12, 2024, 6 PM

**10. Adjournment:** 7:53 PM