

VICTOR FIRE DISTRICT

Board of Fire Commissioners Meeting Minutes

January 9, 2024 @ 6:30 PM

1. Call to Order:

The Organizational Meeting of the Commissioners of the Victor Fire District was called to order by Commissioner McConnell in compliance with the Open Meetings Law at 6:30 p.m.

2. Pledge of Allegiance:

Commissioner McConnell led the Pledge.

3. Roll Call and Affirmation of Quorum:

Board Member	Present	Excused	Absent
Commissioner McConnell	X		
Commissioner Keyes	X		
Commissioner Kowal	X		
Commissioner Matteson	X		
Commissioner Barry	X		

Commissioner Keyes was present via teleconference from a remote location.

A quorum was declared by the Chairman and the business of the district proceeded.

a. Others Present:

Fire District Secretary Hauf	X
District Treasurer McAdoo	X
Chief Lamarco	X
Deputy Chief Eifert	
Assistant Chief Militello	

John Turner, Max Mahoney, Jason Maier, Linda Tice

4. Board of Fire Commissioners Election Results

Secretary Hauf reported that Matt Matteson won the Commissioner term ending in 2028 with 49 of 52 votes cast. Proposition 1 passed with 49 out of 52 votes. Commissioner Matteson has completed his oath of office.

5. Organizational Meeting Items

a. Resolution #2024-001 –Election of Chairman for Calendar Year 2024

On motion of Commissioner Barry, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, consistent with Town Law §176, the Temporary Chair called for nominations for Chairman of the Board of Fire Commissioners; and

WHEREAS nominations were made and seconded, and a vote held; therefore, be it

RESOLVED that Commissioner McConnell is hereby elected as Chairman of the Board of Fire Commissioners of the Victor Fire District for the term ending December 31, 2024; and

RESOLVED that a copy of this resolution be delivered to the Supervisor and Town Clerk of the Town of Victor, and the Mayor and Village Clerk of the Village of Victor.

b. Resolution #2024-002 –Re-appointment of Fire District Secretary

On motion of Commissioner McConnell, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Town Law Section 176 requires the Board of Fire Commissioners to appoint a Fire District Secretary with powers and duties consistent with Town Law Section 178;

WHEREAS, the Board of Fire Commissioners have previously appointed Lisa Hauf the duties of Fire District Secretary, consistent with the job offering made in June of 2019; and

WHEREAS Lisa Hauf has expressed desire to continue with the appointment as amended with this resolution and the Board of Fire Commissioners finds it is in the best interest of the Fire District to continue with this appointment; therefore, be it

RESOLVED that Lisa Hauf be appointed Fire District Secretary for the term of January 1, 2024 through December 31, 2024 and,

RESOLVED, that the compensation for this position be set by the 2024 Salary & Wage Rates.

c. Resolution #2024-003 –Appointment of Fire District Treasurer

On motion of Commissioner Barry, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Town Law Section 176 requires the Board of Fire Commissioners to appoint a Fire District Treasurer with powers and duties consistent with Town Law Section 177;

WHEREAS, the Board of Fire Commissioners have previously appointed Sean McAdoo the duties of Fire District Treasurer, consistent with the job offering made in November 5, 2020; and

WHEREAS Sean McAdoo has expressed desire to continue with the appointment as amended with this resolution and the Board of Fire Commissioners finds it is in the best interest of the Fire District to continue with this appointment; therefore, be it

RESOLVED that Sean McAdoo be appointed Fire District Treasurer for the term of January 1, 2024 through December 31, 2024; and

RESOLVED, that the compensation for this position be set by the 2024 Salary & Wage Rates.

d. Resolution #2024-004 –Appointment of Fire District Attorney for Calendar Year 2024

On motion of Commissioner Kowal, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Victor Fire District, concerning various responsibilities undertaken by said Commissioners;

WHEREAS, General Municipal Law §103, provides that a governing body may award a Contract without public advertising for competitive bidding where the nature of said Contract is in the form of a professional service; therefore, be it

RESOLVED that Melissa Fingar, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities;

RESOLVED that the compensation for this position shall be set as indicated in the retainer correspondence of such attorneys dated January 1, 2024.

e. Resolution #2024-005 –Approval of Operational Officers

On motion of Commissioner McConnell, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the members of the Victor Fire Department have completed their election of operational officers and submitted their recommendation for approval by the Board of Fire Commissioners; and

WHEREAS the Board of Fire Commissioners have reviewed the slate and find the individuals are qualified to serve in the positions as indicated; therefore, now be it

RESOLVED that the Board of Fire Commissioners appoints the following sworn officers for 2024:

District Fire Chief & Chief of Department – Steve Lamarco
Deputy Fire Chief – Mark Eifert
Assistant Fire Chief – Mark Militello

RESOLVED that the Board of Fire Commissioners also welcomes and acknowledges the following company officers:

Lieutenant – Lucas Gruenfelder
Lieutenant – Mike Bellinger;

RESOLVED that the sworn officers are to file their oath of office with the District Secretary no later than January 31, 2024;

RESOLVED that the sworn officers shall also review and sign an updated acknowledgement of receiving policies form then file with the District Secretary no later than January 31, 2024; and

RESOLVED that a copy of this resolution be delivered to all operational officers with the Board of Fire Commissioner's appreciation for their commitment to the success of this organization

f. Resolution #2024-006 –Assignment of Liaisons and Committees

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS in order to establish a clear path of communication between the Board of Fire Commissioners, operational officers, staff, and the fire department while balancing commissioner’s responsibilities, the Board of Fire Commissioners desires to establish liaisons and committees;

WHEREAS the Board of Fire Commissioners have discussed the liaison positions, the committee assignments, and the expectations for each and finds it is in the best interest of the District to continue with these assignments; now, therefore, be it

RESOLVED that the liaison and committee appointments for 2024, which are fully described in Attachment A, be approved.

g. Resolution #2024-007 –Adoption of 2024 Regular Meeting Schedule

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays;

WHEREAS, Public Officer’s Law §104, requires a public body to post and maintain posted, to distribute to designated newspapers, a schedule of the regular meetings of such public body to be held during the calendar year;

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and

WHEREAS, the Board of Fire Commissioners have reviewed the proposed 2024 meeting schedule and the needs of the Fire District; therefore, be it

RESOLVED that the Board of Fire Commissioners approves the following meeting schedule for 2024 (all meetings are regular business unless designed):

- Tuesday, February 13
- Tuesday, March 12
- Tuesday, April 9
- Tuesday, May 14
- Tuesday, June 11
- Tuesday, July 9
- Tuesday, July 23 (Budget request presentations)
- Tuesday, August 13
- Tuesday, August 27 (Budget request presentations)
- Tuesday, September 10 (Adopt proposed budget)
- Tuesday, October 8
- Tuesday, October 15 (Budget Hearing & anticipated vote on budget)
- Tuesday, November 12
- Tuesday, December 3
- Tuesday, December 10 – no meeting/ District Elections (6 pm – 9 pm)
- Tuesday, December 17 – bill payment only

Tuesday, January 14, 2025 (Organizational Meeting);

RESOLVED that regular meetings will start at 6:00 PM prevailing time; and,

RESOLVED that District Secretary Hauf make all necessary legal notifications and to maintain a copy of this schedule on the public bulletin board, at designated public places, and other locations as identified in the Communications Plan.

h. Resolution #2024-008 –Designation of Paid Holidays

On motion of Commissioner Barry, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Victor Fire District, in compliance with Federal regulations, has offered to their paid staff a benefit of designated paid holidays; and,

WHEREAS, the Board of Fire Commissioners have reviewed the 2024 Federal and State holidays and the needs of the Fire District; therefore, be it

RESOLVED that the Board of Fire Commissioners approves the following paid holidays for the current full-time staff:

Monday, January 15 (Martin Luther King, Jr. Day)
Monday, February 19 (President’s Day)
Friday, March 29 (floating religious holiday)
Monday, May 27 (Memorial Day)
Thursday, July 4 (Independence Day)
Friday, July 5 (floating holiday)
Monday, September 2 (Labor Day)
Monday, October 14 (Columbus Day)
Monday, November 11 (Veteran’s Day)
Thursday, November 28 (Thanksgiving Day)
Friday, November 29 (Floating holiday)
Wednesday, December 25 (Christmas Day/ religious holiday)
Wednesday, January 1, 2025 (New Year’s Day), and,

RESOLVED that a copy of this resolution be posted with paid employee notices

i. Resolution #2024-009 –Designation of Public Places for Postings

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Public Officer’s Law §104, requires a public body to post and maintain posted, a schedule of the regular meetings of such public body to be held during the calendar year; therefore, be it

RESOLVED, the Board of Fire Commissioners designate the following locations for public places for posting of meetings or hearings:

Outside bulletin board, Victor Fire House
Town of Victor Clerk’s Office

Village of Victor Clerk's Office; and

RESOLVED that the Fire District Secretary will deliver or post all public meeting and hearing notices as these locations.

j. Resolution #2024-010 –Designation of Official Newspaper

On motion of Commissioner Kowal, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Board of Fire Commissioners are required to publish various items in order to comply with requirements of statutory law; and

WHEREAS the Board of Fire Commissioners desire to designate a newspaper or newspapers with a general circulation within the Victor Fire District for the publication of its various items during the calendar year 2024; now, therefore, be it

RESOLVED that the Rochester Business Journal is designated as the official newspaper for the Victor Fire District.

k. Resolution #2024-011 –Designation of Official Undertaking for the Treasurer

On motion of Commissioner Barry, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, WHEREAS, Town Law §176(4) requires that the Board of Fire Commissioners shall, by Resolution, designate the Treasurer of the Victor Fire District to have an official undertaking, conditioned for the faithful performance of his duties; and

WHEREAS, the Commissioners of Victor Fire District deem it necessary to provide an official undertaking for the Treasurer of the Victor Fire District and for the Commissioners who serve as signatories for the calendar year 2024; therefore, be it

RESOLVED that the Treasurer, be bonded/ insured in the amount of \$1,000,000 and \$500,000 for each of the Commissioners who serve as signatories; and

RESOLVED that a copy of this resolution and official undertaking be delivered to the Town of Victor Clerk, pursuant to Town Law §176(4).

l. Resolution #2024-012 –Designation of Fire District Banks

On motion of Commissioner McConnell, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Board of Fire Commissioners are required to designate bank(s) to serve as depository for Fire District Funds; and

WHEREAS the Board of Fire Commissioners have reviewed the available financial institutions; therefore, be it

RESOLVED that the Board of Fire Commissioners designate the Canandaigua National Bank has the official depository for Fire District funds for calendar year 2024.

m. Resolution #2024-013 –Authorizing Signatories for Checks

On motion of Commissioner Barry, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS Town Law §176 provides that payment of claims by the Fire District shall be by check and it is the policy of the Victor Fire District that all checks be signed by the Treasurer and countersigned by a designated Fire Commissioner;

WHEREAS, it is the policy of the Victor Fire District that the Board of Fire Commissioners, at its organizational meeting, to designate by Resolution the individuals whose signatures shall appear on checks drawn upon the Treasury of the Board of Fire Commissioners; and

WHEREAS the Board of Fire Commissioners recognizes that there are certain utility and employee bills that timely payment is necessary for efficient business operation; therefore, be it

RESOLVED that the checks authorized by the Board of Fire Commissioners for payment of claims shall be signed by the Treasurer and countersigned by a Commissioner in compliance with the rules and regulations promulgated by State Finance Law and as set forth herein, including that electronic signatures on checks will not be utilized in place of handwritten signatures;

RESOLVED that authorized signatories for the Victor Fire District shall be:

Sean McAdoo, Treasurer
Gerlad Barry, Fire Commissioner
Peter Kowal, Fire Commissioner; and

RESOLVED that the Treasurer of the Victor Fire District is authorized to promptly pay in advance of an audit by this Board of Fire Commissioners the following routine invoices:

Empire Access
Employee salaries
EyeMed (vision benefit)
QuickBooks subscription fee
Postage
Rochester Gas & Electric
Verizon Wireless (monthly fees only, not purchases)
Zoom annual subscription fee
GoDaddy domain registration

n. Resolution #2024-014 –Renewal of all Fire District Leases and Recurring Contractual Agreements

On motion of Commissioner Barry, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS at the time of formation of the Fire District, there were several leases and recurring contractual agreements in place; and

WHEREAS the Board of Fire Commissioners have reviewed these obligations and finds it is in the best interest of the Fire District to continue with these agreements; now, therefore, be it

RESOLVED that the Board of Fire Commissioners agrees to continue all Fire District leases and recurring contractual agreements, including:

Fuel Contract with Town of Victor
Emergency Reporting (NFRIS Management)
I Am Responding (Member call in system)
Brite Computer (Managed Computer Services)
Healthworks, Inc (Member Physicals and Exposure Control Program)
Brown and Brown of Rochester (Medical Benefits)
Anderson VanHorne (Insurance services)
Quickbooks Online (financial software)
Vector Solutions (Target Solutions/ online training platform)
Zoom (online video meeting subscription)
SurveyMonkey (online survey platform)
Go Car Wash (chief vehicle car wash subscription)
Employee Assistance Group (EAP services)
Grim Digital Media, LLC (website maintenance)
GoDaddy (website domain registration)
MOU with Victor Farmington Ambulance, Inc. (staging ambulance in our quarters)
Amazon Prime Membership; and

RESOLVED that the District Treasurer is authorized to sign any renewal of contracts required with these firms and organizations.

o. Resolution #2023-015 –Adoption of Policies and Forms

On motion of Commissioner McConnell, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS Town Law 176 and best practices of a Fire District requires an annual review and adoption of policies and forms, including vouchers; and

WHEREAS the Board of Fire Commissioners have reviewed the previously adopted policies and forms and any recommended changes, more fully described in Attachment A, and finds they are consistent with known expectations and best practices at this time; now, therefore, be it

RESOLVED that the Board of Fire Commissioners adopts the policies and forms on file.

p. Resolution #2024-016 –Review of Expenditures for 2023

On motion of Commissioner Barry, seconded by Commissioner McConnell, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Town Law §177 requires the Fire District Treasurer to provide a written statement showing receipts and disbursements for the preceding fiscal year at the organizational meeting and produce all books, records, et.al.;

WHEREAS, the Fire District Treasurer has provided on a monthly basis such documentation for the review by the Board of Fire Commissioners; and,

WHEREAS, the Board of Fire Commissioners have reviewed such documentation and found the same satisfactory; therefore, be it

RESOLVED that the Board of Fire Commissioners waives the submission of the annual written statement showing receipts and disbursements for the preceding fiscal year at the organizational meeting in favor of the preparation of the preparation and filing with the NYS Office of the Comptroller the annual financial report (AFR) report, as required by General Municipal Law Section 30, within the first 60 days of 2024;

RESOLVED that the Board of Fire Commissioners will receive a copy of the AFR and proof of filing of the same at the regular business meeting after the filing.

q. Resolution #2024-017 –Adoption of 2024 Salary and Wage Rates

On motion of Commissioner McConnell, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Town Law Section 176 permits the Board of Fire Commissioners to set compensation for employees of the District;

WHEREAS, the Board of Fire Commissioners have reviewed and discussed the 2024 Salary & Wage Rates further described in Attachment A; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners adopts the 2024 Salary & Wage Rates; and,

RESOLVED, that the District Treasurer be authorized to implement this schedule retroactive to the pay period starting January 7, 2023.

r. Resolution #2024-018 –Approval of Membership in Organizations

On motion of Commissioner Barry, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, there exists a variety of organizations for the purpose of maintaining connections within the fire service field, sharing of critical information, and find opportunities for training; and

WHEREAS the Board of Fire Commissioners recognizes the importance of these organizations and supports the development of Commissioners, Officers, and Firefighters; therefore, be it

RESOLVED the Board of Fire Commissioners authorizes the continued membership in the following professional organizations:

Association of Fire Districts of the State of New York
Fireman’s Association of the State of New York
New York State Association of Fire Chiefs
Ontario County Fire Chiefs’ Association
Ontario County Fire Police Association

International Association of Fire Chiefs
Third Battalion Fire Police Association

s. **Resolution #2024-019 –Override Real Property Tax Cap for 2025 Budget**

On motion of Commissioner McConnell, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, GML Section 3-C establishes a property tax cap limiting the increase of the tax levy beyond a calculated maximum of 2% from the previous year;

WHEREAS, GML Section 3-c also provides that a “A local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only, or in the case of a district or fire district, a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only;” now, therefore, be it

RESOLVED, that the Board of Fire Commissioners hereby approves a determination to override the real property tax cap for the 2025 budget to permit an annual real property tax levy that will exceed the real property tax cap with an increase in said tax levy over the two (2%) percent limit

Chief Lamarco exited the Organizational Meeting at 6:57 p.m.

6. Motion to close organizational meeting and open regular meeting

Commissioner Kowal motioned to close the organizational meeting and open the regular business meeting; seconded by Commissioner McConnell and carried, 5 Ayes and 0 Nays.

7. Motion to approve Minutes from December 19, 2023 Meeting

Commissioner McConnell motioned to approve the minutes from the December 19, 2023 Regular Business Meeting; seconded by Commissioner Keyes and carried, 4 Aye; 1 Abstain (Matteson).

8. Motion to Pay Bills

Commissioner McConnell motioned to approve payment of invoices shown on the Abstract of January 9, 2024, totaling \$30,557.93; seconded by Commissioner McConnell and carried 4 Ayes, 0 Nays.

9. Correspondence

none

10. Reports

a. Treasurer Report:

Read and is on file.

b. District Secretary Report:

Read and is on file. District Secretary Hauf gave an annual review of work -related illnesses and injuries.

c. Chief's Report:

Read and is on file.

d. Commissioners Reports:

1. Commissioner Barry reported the Planning Committee's was releasing a survey to members for suggestions on long term items.
2. Chairman McConnell reminded the Chiefs and District Staff complete the Oath of Office.

e. Town Report: Town Supervisor Marren was unable to attend but submitted a report prior to the Commission on the public safety matters in Ontario County

11. Old Business:

None

12. New Business

a. Resolution #2024-020 - Purchase Authorizations

On motion of Commissioner Keyes, seconded by Commissioner McConnell, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS Chief Lamarco requested authorization to make the following purchases:

No.	Item	Budget Code	Amount
1	Red Alert download data	408.20	\$ 4,000.00
2	Dishwasher tempering valve	204.1	\$ 634.00

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District's Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the issuance of a purchase order and the Chief to purchase the items as indicated.

b. Resolution #2024-021 -Approval of Budget and Fund Balance Policy

On motion of Commissioner McConnell, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Town Law 176 and best practices of a Fire District requires adoption of various policies and forms;

WHEREAS, the current auditor recommended adding a policy for limiting unassigned fund balances; and,

WHEREAS the Board of Fire Commissioners have reviewed the proposed Budget and Fund Policy as fully described in Attachment A, and have found it consistent with the objectives of the Victor Fire District; now, therefore, be it

RESOLVED that the Board of Fire Commissioners adopts the Budget and Fund Balance Policy, effectively immediately.

c. Resolution #2024-022 –Accept Bid Results, 2013 Sutphen.

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, pursuant to Resolution 23-77, which declared the 2013 Sutphen Urban Interface (“the Vehicle”) surplus and to be sold to the highest bidder, and Resolution #23-91, which authorized the Vehicle to be sold via Brindlee Mountain Fire Apparatus;

WHEREAS, Brindlee Mountain Fire Apparatus advertised a sealed bid be submitted by January 3, 2024, at which time 6 bid were received and opened by the District Secretary; and

WHEREAS, the Board of Fire Commissioners reviewed the bids, which are more fully described in Appendix A, and determined that Paradise Valley Fire Service Area is the highest responsive bid; now, therefore, be it

RESOLVED that the Board of Fire Commissioners awards the sale of the Vehicle to Paradise Valley Fire Service Area;

RESOLVED that the Board of Fire Commissioners directs the Treasurer to complete any necessary documentation and release the vehicle after confirmation of receipt of funds; and,

RESOLVED that the Treasurer is authorized to promptly pay in advance of audit by the Board of Fire Commissioners the invoice for commission from Brindlee Mountain Fire Apparatus.

d. Resolution #2024-023 – Limited suspension of meeting room usage policy

On motion of Commissioner McConnell, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the District employees report a substantial increase of meeting room rental usage that routinely exceeded the expectations of the Board;

WHEREAS, the kitchen renovation work is expected disrupt the meeting room usage in February and March of 2024; and,

WHEREAS, the Board of Fire Commissioners recognize the abuse of the policy and the affect to staff's time; now, therefore, be it

RESOLVED that, excluding the organizations listed below, the use of the meeting room and conference room by outside persons and organizations is immediately suspended until June 30, 2024, or until a revised policy is issued.

Acceptable persons and organizations

Victor Fire Department members & families

Mutual Aid Fire Departments

Victor-Farmington Ambulance

Town or Village of Victor

Victor-Farmington Library

Red Cross

U of R medicine for flu clinics or similar uses

Kiwanis Club

e. Resolution #2024-024 -Authorization for FF 265 to attend EMT Class.

On motion of Commissioner Matteson, seconded by Commissioner McConnell, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, General Municipal Law 72-g and Victor Fire District Policies require training opportunities at the local level that incur cost must be authorized by the Chief and approved by resolution of the Board of Fire Commissioners prior to attendance;

WHEREAS, the Monroe Community College is providing an EMT original class starting January 22, 2024;

WHEREAS, NYS Department of Health will provide a reimbursement for this course upon the successful completion of the program;

WHEREAS, Firefighter Peter Boyer has expressed interest and availability in this course and Chief Lamarco has authorized their attendance; now, therefore, be it

RESOLVED that the Board of Fire Commissioners authorizes Firefighter Peter Boyer to attend the EMT class at Monroe Community College commencing January 22, 2024;

RESOLVED, that any necessary expenses will be paid for by the Fire District as is consistent with the Travel Expense and School & Training policies;

RESOLVED, that the expenses for this training will be assigned to A3410.403.10 Training – EMS

f. Resolution #2024-0025 -Authorization for Advanced Training. ST02.

On motion of Commissioner Barry, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, General Municipal Law 72-g and Victor Fire District Policies require training opportunities at the local level that incur cost must be authorized by the Chief and approved by resolution of the Board of Fire Commissioners prior to attendance;

WHEREAS, there exists a training opportunity for Live Fire Instructor at the NYS Fire Academy in Montour Falls March 23 – 24, 2024, which provides the most current and highest level of training for compliance with NFPA 1403; and,

WHEREAS, Training Coordinator Cramer has indicated interest and availability in attending this course and Chief Lamarco has approved his attendance;

RESOLVED that the Board of Fire Commissioners authorizes Training Coordinator Cramer to attend the Live Fire Instructor-in-Charge at the NYS Fire Academy in Montour Falls March 23 – 24, 2004; and,

RESOLVED, that any necessary expenses will be paid for by the Fire District as is consistent with the Travel Expense and School & Training policies;

RESOLVED, that the expenses for this training will be assigned to A3410.403.11.2 Training – Fire Academy

g. Resolution #2024-026 –Authorization for FF 263 to attend seminar.

On motion of Commissioner Keyes, seconded by Commissioner Matteson, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, General Municipal Law 72-g and Victor Fire District Policies require training opportunities at the national level must be authorized by the Chief and approved by resolution of the Board of Fire Commissioners prior to attendance;

WHEREAS, the Fishers Fire District has extended an offer for one firefighter to attend a battery-operated tool seminar put on by MES Equipment in Flowery Branch, Georgia, February 5 – 7, 2024, with travel expenses covered by MES;

WHEREAS, Firefighter Robert Wihlen has expressed interest and availability in attending this seminar and Chief Lamarco has authorized his attendance; and,

WHEREAS, the Board of Fire Commissioners have reviewed written justification for attending this event, as shown in Attachment A, and finds that it is necessary, in the public interest, and provides training not available within a reasonable time or distance in New York; now, therefore, be it

RESOLVED that the Board of Fire Commissioners authorizes Firefighter Robert Wihlen to attend the MES sponsored seminar from February 5 – 7, 2024.

13. Executive Session: None

14. Comments from Public: None

15. Next Regular Business Meeting: February 13, 2024 @ 6:00 p.m.

16. Adjournment:

Commissioner Barry made a motion to adjourn at 7:26 p.m.