

VICTOR FIRE DISTRICT

Board of Fire Commissioners Meeting Minutes

July 25, 2023 @ 6:30 PM

1. Call to Order:

The Regular Meeting of the Commissioners of the Victor Fire District was called to order by Commissioner McConnell in compliance with the Open Meetings Law at 6:30 p.m.

2. Pledge of Allegiance:

Commissioner McConnell led the Pledge.

3. Roll Call Affirmation of Quorum:

| Board Member | Present | Excused | Absent |
|---------------------|----------------|----------------|---------------|
| Chairman McConnell | X | | |
| Commissioner Keyes | X | | |
| Commissioner Kowal | X | | |
| Commissioner Turner | X | | |
| Commissioner Barry | X | | |

A quorum was declared by the Chairman and the business of the district proceeded.

Others Present:

| | |
|-------------------------------|---|
| District Secretary Hauf | |
| District Treasurer McAdoo | x |
| District Chief Eifert | x |
| Deputy Chief Lamarco | |
| Assistant Chief Militello | |
| Fire District Attorney Fingar | |

Ed Kahovec

4. Motion to approve Minutes from July 12, 2023 Meeting

Commissioner Keyes motioned to approve the minutes from the May 9, 2023 Regular Business Meeting; seconded by Commissioner Turner and carried, 5 Ayes and 0 Nays.

5. 2024 Budget Requests:

Chief Eifert presented recommendations for selected budget lines. Board members discussed and gave feedback on presentation.

6. Presentation on Fleet Efficiency:

Chief Eifert presented a plan for improving fleet efficiency.

7. New Business

a. Resolution #2023-68 – Adoption of Revised Capital Plan for Apparatus

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays; 0 Abstain

WHEREAS, consistent with General Municipal Law §6, the Victor Fire District established separate repair and reserve capital funds designated for Apparatus, Equipment, Building, and Emergency needs, which was approved by voter referendum in December of 2019;

WHEREAS, the Office of State Comptroller encourages written policies to communicate with taxpayers why money is being set aside;

WHEREAS, in Resolution #21-73, the Board of Fire Commissioners adopted capital plans for apparatus, equipment, and building purchases;

WHEREAS, Chief Eifert and Treasurer McAdoo have presented a revised capital plan for apparatus, as fully described in Attachment A; and;

WHEREAS, the Board of Fire Commissioners have reviewed the plan and found it consistent with the objectives of the Victor Fire District and the items are necessary and reasonable; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby adopts the revised Apparatus Capital Plan.

b. Resolution #2023-69 – Authorization to purchase a 2023 Ford F-350.

On motion of Commissioner Keyes, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays; 0 Abstain

WHEREAS, the Victor Fire District apparatus capital plan includes purchasing a utility vehicle;

WHEREAS, Chief Eifert has recommended purchasing a 2023 Ford F-350 with necessary upfitting for graphics, cabinet/ lights, radio, plow package, cap, and slide-out tray; and,

WHEREAS, the price of this equipment will be an amount not to exceed \$75,000 which will be appropriated in part from a transfer from the Apparatus Repair and Replacement Capital Reserve Account to the Operating Account identified in Resolution #23-70 which is subject to a permissive referendum; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby authorizes Chief Eifert the authority to purchase the 2023 Ford F-350 and related upfitting, consistent with the District's Procurement Policy, subject to and contingent upon the completion of the permissive referendum process for the transfer of the capital reserve funds as provided for in Resolution #23-70 and

RESOLVED that a copy of this resolution be delivered to Chief Eifert and Treasurer McAdoo.

c. Resolution #2023-70 – Authorization to Transfer Funds from Apparatus Repair and Replacement Capital Reserve Account to the General Operating Account

On motion of Commissioner McConnell seconded by Commissioner Keyes the following resolution was adopted: 5 Ayes; 0 Nays; 0 Abstain

RESOLVED, that pursuant to Section 6-g of the General Municipal Law, as amended, the Victor Fire District does hereby authorize the transfer of a sum not to exceed \$75,000 from its Apparatus Repair and Replacement Capital Reserve Account to the District's General Operating Account for continued Fire District operations including the acquisition of a utility vehicle for Fire District purposes and services related thereto.

No expenditure shall be made except upon authorization of the Board; and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by Section 6-g of the General Municipal Law.

8. Public Comments:

none

9. Next Regular Board Meeting: August 8, 2023 @6:30 p.m.

10. Adjournment: 7:18 PM