

VICTOR FIRE DISTRICT

Board of Fire Commissioners Meeting Minutes

March 14, 2023 @ 6:30 PM

1. Call to Order:

The Organizational Meeting of the Commissioners of the Victor Fire District was called to order by Commissioner Turner in compliance with the Open Meetings Law at 6:30 p.m.

2. Pledge of Allegiance:

Commissioner McConnell led the Pledge.

3. Roll Call Affirmation of Quorum:

Board Member	Present	Excused	Absent
Chairman McConnell	x		
Commissioner Keyes	x		
Commissioner Kowal	x		
Commissioner Turner		x	
Commissioner Barry	x		

A quorum was declared by the Chairman and the business of the district proceeded.

Others Present:

District Secretary Hauf	x
District Treasurer McAdoo	x
District Chief Eifert	x
Deputy Chief Lamarco	
Assistant Chief Militello	
Fire District Attorney Fingar	

Ed Kahovek

4. Motion to approve Minutes from February 14, 2023 Meeting

Commissioner Barry motioned to approve the minutes from the February 14, 2023 Regular Business Meeting; seconded by Commissioner Keyes and carried, 4 Ayes and 0 Nays.

5. Motion to Pay Bills:

Commissioner Barry motioned to approve payment of invoices shown on the Abstract of March 14, 2023, totaling \$111,419.05, seconded by Commissioner Keyes, and carried 4 Ayes, 0 Nays.

6. Correspondence: none

7. Reports

a. District Treasurer Report

Read and is on file

b. District Secretary Report

Read and is on file

c. District Chief Report

Read and is on file

d. Commissioner Reports

None

8. Old Business

9. New Business

a. Resolution #2023-0034 - Purchase Authorizations

On motion of Commissioner McConnell, seconded by Commissioner Keyes, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS Chief Mark Eifert requested authorization to make the following purchases:

No.	Item	Budget Code	Amount
1	Hoods (40)	405.4.2	\$ 1,697.00

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District’s Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the issuance of a purchase order and the Chief to purchase the items as indicated.

b. Resolution #2023-0035 –Motion to approve budget transfers

On motion of Commissioner McConnell, seconded by Commissioner Keyes, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, to maintain balanced budget lines within the 2023 budget, Treasurer McAdoo recommended inter-budget transfers as fully described in Attachment A; and,

WHEREAS the Board of Fire Commissioners have reviewed and discussed the transfers and found they are consistent with good financial practices; now, therefore, be it

RESOLVED the Board of Fire Commissioners approve the inter-budget transfers as shown.

c. Resolution #2023-0036 –Approval of attendees, Crash Course

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, the Board of Fire Commissioners in resolution #22-96 approved reserving two seats at the Crash Course in Calamity Training Complex, Fairborn, Ohio, on May 5 & 6, 2023;

WHEREAS, Chief Eifert has approved Lieutenant Lucas Gruenfelder and Firefighter Mark Haggett to attend this course; and,

WHEREAS, Treasurer McAdoo has provided the current Federal per diem rates for Fairborn, Ohio, shown in Appendix B, and determined the total funds for meals per person will be \$160.00; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners authorizes Lieutenant Lucas Gruenfelder and Firefighter Mark Haggett to attend the Crash Course in Fairborn, Ohio, per the conditions listed in Resolution #22-96; and,

RESOLVED, that the Board of Fire Commissioners hereby authorizes the Treasurer to issue an early reimbursement for meals for Lieutenant Lucas Gruenfelder and Firefighter Mark Haggett with the understanding that any expenses not determined to be consistent with the travel policy shall be refunded to the District within 30 days of notification.

d. Resolution #2023-0037 -Authorization for Firefighters to Attend FDIC

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, General Municipal Law 72-g and Victor Fire District Policies require training opportunities at the national level must be authorized by the Chief and approved by resolution of the Board of Fire Commissioners prior to attendance;

WHEREAS, the Fire Department Instructor's Conference (FDIC) provides fire and rescue departments classroom, workshop, and hands-on fire, rescue, and emergency response training for attendees from across the world;

WHEREAS, Chief Mark Eifert has authorized Assistant Chief Mark Militello and Firefighters Michael Bellinger and Robert Wihlen to attend this training;

WHEREAS the Board of Fire Commissioners have reviewed the written justification for attending FDIC, as shown in Attachment A, and finds that it is necessary, in the public interest, and provides training not available within a reasonable time or distance within New York; and,

WHEREAS, Treasurer McAdoo has provided the current Federal per diem rates for Indianapolis, Indiana, shown in Appendix B, and determined the total funds for meals per person will be \$448.50; now, therefore, be it; therefore, now, be it

RESOLVED, the Board of Fire Commissioners authorizes Assistant Chief Mark Militello and Firefighters Michael Bellinger and Robert Wihlen to attend FDIC

International utilizing a rented vehicle on April 24-29, 2023, at the Indiana Convention Center, Indianapolis, Indiana, including hotel rooms for six nights;

RESOLVED, that the attendees are authorized to use one of District Credit Cards for hotel and travel expenses on the condition they review the travel policy with the Treasurer prior to departure and with the understanding that any expenses not determined to be consistent with the travel policy shall be refunded to the District within 30 days of notification;

RESOLVED, that the Board of Fire Commissioners hereby authorizes the Treasurer to issue an early reimbursement for meals for Assistant Chief Mark Militello and Firefighters Michael Bellinger and Robert Wihlen with the understanding that any expenses not determined to be consistent with the travel policy shall be refunded to the District within 30 days of notification; and

RESOLVED that the expenses for this training will be assigned to A3410.403.11.3 Training -FDIC.

e. **Resolution #2023-0038 -Resolution to Hold Joint Meeting with VFD, Inc. Board of Directors**

On motion of Commissioner McConnell, seconded by Commissioner Barry the following resolution was adopted: 4 Ayes, 0 Nays

WHEREAS, the Board of Fire Commissioners recognizes that the Board of Directors of the Victor Fire Department, Inc., is a valuable partner in planning and preparing for the future of the Victor Fire District; now, therefore, be it

RESOLVED that the Board of Fire Commissioners will conducting a joint workshop with the Victor Fire Department, Inc. Board of Directors starting at 6:00 pm, prior to their regular business meeting on Tuesday, April 11, 2023, for the sole purpose of discussing vision and goals for the future;

RESOLVED that a copy of this resolution be delivered to the Victor Fire Department Inc. and Chief Mark Eifert; and

RESOLVED that the District Secretary Hauf make all necessary legal notifications for public posting.

f. **Resolution #2023-0039 -Appointment of volunteer Timothy Whitcomb.**

On motion of Commissioner Keyes, seconded by Commissioner Kowal, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, pursuant to Town Law §176, volunteer members of a company shall be appointed by the Board of Fire Commissioners after selection by the fire company;

WHEREAS, Timothy Whitcomb has completed all requirements for membership and been approved by vote of the Victor Fire Department, Inc.; and,

WHEREAS, the Board of Fire Commissioners wishes to honor and approve new volunteer firefighters to serve with the Victor Fire Department and to satisfy all

legal and insurance requirements for the benefit of our volunteers; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby appoints Timothy Whitcomb to the Victor Fire Department's Hose Company as Firefighter #271 upon a driver's license approval and the passing of a physical examination from Healthworks; and,

RESOLVED, that a copy of this resolution be forwarded to Chief Mark Eifert, the Victor Fire Department, Inc., and Timothy Whitcomb.

g. Resolution #2023-0040 -Appointment of volunteer Nathan Bellinger.

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, pursuant to Town Law §176, volunteer members of a company shall be appointed by the Board of Fire Commissioners after selection by the fire company;

WHEREAS, Nathan Bellinger has completed all requirements for membership and been approved by vote of the Victor Fire Department, Inc.; and,

WHEREAS, the Board of Fire Commissioners wishes to honor and approve new volunteer firefighters to serve with the Victor Fire Department and to satisfy all legal and insurance requirements for the benefit of our volunteers; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby appoints Nathan Bellinger to the Victor Fire Department's Hook & Ladder Company as Firefighter #270 upon a driver's license approval and the passing of a physical examination from Healthworks; and,

RESOLVED, that a copy of this resolution be forwarded to Chief Mark Eifert, the Victor Fire Department, Inc., and Nathan Bellinger.

10. Public Comments - none

11. Next Regular Board Meeting: April 11, 2023

12. Executive Session: none

13. Adjournment: 7:04 p.m.