

DRAFT

VICTOR FIRE DISTRICT

Board of Fire Commissioners Meeting Minutes

November 8, 2022, @ 6:30 PM

1. Call to Order:

A Regular Meeting of the Commissioners of the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:30 p.m.

2. Pledge of Allegiance:

Commissioner McConnell led the Pledge.

3. Roll Call and Affirmation of Quorum:

Board Member	Present	Excused	Absent
Chairman McConnell	x		
Commissioner Keyes	x		
Commissioner Kowal	x		
Commissioner Turner	x		
Commissioner Barry	x		

A quorum was declared by the Chairman and the business of the district proceeded.

Others Present:

Fire District Secretary Hauf	x
District Treasurer McAdoo	x
Chief Eifert	x
Deputy Chief Lamarco	
Assistant Chief Militello	

4. Motion to approve Minutes from October 18, 2022 Meeting

Commissioner Keyes motioned to approve the minutes from October 18, 2022 Public Hearing and Regular Business Meeting; seconded by Commissioner Turner and carried, 5 Ayes and 0 Nays

5. Resolution to Pay Bills:

Commissioner Barry motioned to approve payment of invoices shown on the Abstract of November 8, 2022, in the amount of \$17,445.80; seconded by Commissioner Keyes and carried 5 Ayes and 0 Nays

6. Correspondence:

none

7. Reports

a. Treasurer Report:

Read and is on file

b. District Secretary Report:

Read and is on file.

c. Chief's Report:

Read and is on file

d. Commissioners Reports:

None

e. Counselor Report:

Read and is on file.

8. Old Business

None

9. New Business:

a. Resolution #2022-0089 - Purchase Authorizations

On motion of Commissioner Barry, seconded by Commissioner Turner, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Chief Mark Eifert requested authorization to make the following purchases:

No.	Item	Budget Code	Amount
1	Custom District Flags (2)	408.16.1	\$ 628.50
2	Chief Christmas Gift	408.16.2	\$ 711.60

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District's Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the issuance of a purchase order and the Chief to purchase the items as indicated.

b. Resolution #2022-0090 - Motion to approve budget transfers

On motion of Commissioner McConnell, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, to maintain balanced budget lines within the 2022 budget, Treasurer McAdoo recommended inter-budget transfers as fully described in Attachment A; and,

WHEREAS the Board of Fire Commissioners have reviewed and discussed the transfers and found they are consistent with good financial practices; now, therefore, be it

RESOLVED the Board of Fire Commissioners approve the inter-budget transfers as shown.

c. Resolution #2022-0091 –Authorization for Chief Eifert to attend arson investigation training.

On motion of Commissioner Keyes, seconded by Commissioner McConnell, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, General Municipal Law 72-g and Victor Fire District Policies require training opportunities at the state level must be authorized by the Chief and approved by resolution of the Board of Fire Commissioners prior to attendance;

WHEREAS, Chief Mark Eifert is a certified Arson Investigator which requires periodic refresher and specialty training to maintain these credentials;

WHEREAS, the New York State Academy of Fire Science in Montour Falls, NY, has a Fire/Arson Investigation Seminar from November 15 – 17, 2022, which meets the needs of the continued training; and,

WHEREAS, Chief Eifert has authorized this training; and registration including room and board has been reserved for his attendance; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners authorizes Chief Eifert to attend the Fire/Arson Investigation Seminar at the New York State Academy of Fire Science, utilizing the 270 vehicle from November 15 – 17, 2022;

RESOLVED, that any necessary expenses will be paid for by the Fire District as is consistent with the Travel Expense and School & Training policies;

RESOLVED, that the expenses for this training will be assigned to A3410.403.11.2 Training – NYS Fire Academy

d. Resolution #2022-0092 –Authorization for FF 263 to attend instructor training.

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, General Municipal Law 72-g and Victor Fire District Policies require training opportunities at the state level must be authorized by the Chief and approved by resolution of the Board of Fire Commissioners prior to attendance;

WHEREAS, the New York State Fire Academy of Fire Science in Montour Falls, NY, has a Live Fire Instructor course scheduled on November 19 - 20, 2022;

WHEREAS, Firefighter Robert Wihlen has requested permission to attend this training to further his professional development as a firefighter;

WHEREAS, Chief Mark Eifert has authorized this training, recognizing there is a benefit to the Victor Fire Department in enhancing instructional resources; now, therefore, be it

RESOLVED that the Board of Fire Commissioners authorizes Firefighter Wihlen to attend the Live Fire Instructor course in Montour Falls on November 19 – 20, 2022;

RESOLVED, that any necessary expenses will be paid for by the Fire District as is consistent with the Travel Expense and School & Training policies;

RESOLVED, that the expenses for this training will be assigned to A3410.403.13 Training – Paid FF

e. Resolution #2022-0093 –Authorization to Enter into Intermunicipal Agreement for In-Service Municipal Fire Training Program

On motion of Commissioner Barry, seconded by Commissioner McConnell, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS the Victor Fire District does not currently meet the requirements to establish an in-service training program for career personnel;

WHEREAS, Chief Eifert recognizes the benefit to the community and the department to provide the minimum level of annual in-service training requirements for career personnel;

WHEREAS, the Fishers Fire District has offered to provide in-service fire training to career firefighting personnel during their scheduled duty periods;

WHEREAS, the Fire District Attorney for Victor has prepared an intermunicipal agreement to further this purpose, as fully described in attachment A;

WHEREAS, the Board of Fire Commissioners have reviewed the agreement and found it meets the requirements stated above and is beneficial to the District; now, therefore, be it

RESOLVED that the Board of Fire Commissioners authorizes Chairman Jon McConnell and Chief Mark Eifert to enter into an inter-municipal agreement with the Fishers Fire District for the purposes stated above; and,

RESOLVED that a copy of this resolution be delivered to the Fishers Fire District and Ontario County Fire Coordinator Jeffrey Harloff.

10. Other Business/Comment from the Public:

None

11. Executive Session:

A motion was made by Commissioner Barry, seconded by Commissioner Keyes, to enter Executive Session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The Board invited Chief Eifert and District Treasurer McAdoo in executive session. The motion was approved; 5 Ayes; Nays

The Board entered executive session at 6:54 p.m.

Chief Eifert exited Executive Session to respond to a fire call at 7:14 p.m. and returned to Executive Session at 7:40 p.m.

A motion was made by Commissioner Barry, seconded by Commissioner Turner to exit Executive Session. The motion was approved: 5 Ayes; 0 Nays

The Board exited Executive Session and returned to Open Session at 7:43 p.m. The Board took no action in Executive Session.

12. Adjournment: The meeting adjourned at 7:45 p.m.

13. Next Regular Business Meeting: December 6, 2022

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