

VICTOR FIRE DISTRICT

Board of Fire Commissioners Meeting Minutes

September 13, 2022, 2022 @ 6:30 PM

1. Call to Order:

A Regular Meeting of the Commissioners of the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:30 p.m.

2. Pledge of Allegiance:

Commissioner McConnell led the Pledge.

3. Roll Call and Affirmation of Quorum:

Board Member	Present	Excused	Absent
Chairman McConnell	x		
Commissioner Keyes	x		
Commissioner Kowal	x		
Commissioner Turner	x		
Commissioner Barry	x		

A quorum was declared by the Chairman and the business of the district proceeded.

Others Present:

Fire District Secretary Hauf	x
District Treasurer McAdoo	x
Chief Eifert	
Deputy Chief Lamarco	
Assistant Chief Militello	x

Mike Murphy

4. Motion to approve Minutes from August 23, 2022 Meeting

Commissioner Keyes motioned to approve the minutes from August 23, 2022 Regular Business Meeting; seconded by Commissioner Turner and carried, 5 Ayes and 0 Nays

5. Resolution to Pay Bills:

Commissioner Barry motioned to approve payment of invoices shown on the Abstract of September 13, 2022, in the amount of \$50,974.23; seconded by Commissioner McConnell and carried Ayes 5 and 0 Nays

6. Correspondence:

None

7. Reports

a. Treasurer Report:

Read and on file

b. District Secretary Report:

Read and on file

c. Chief's Report:

Read and on file

d. Commissioners Reports:

None

8. Old Business

None

9. New Business:

a. Resolution #2022-0073 - Purchase Authorizations

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS Chief Mark Eifert requested authorization to make the following purchases:

Item	Budget Code	Amount
Streamlight scene lights II (3)	405.2	\$ 1,665.00
FAST Board	405.2	\$ 2,740.00
Computer replace (dsktp, 2 lptp)	408.4.1	\$ 3,623.47
Display Board	408.11	\$ 1,800.40
FDIC 2023 tickets (3)	403.11.3	\$ 1,890.00
Portable Radios (2)	405.10	\$ 11,734.94
Oil-Dry (skid)	404.4	\$ 938.70

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District's Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the Chief to purchase the items as indicated.

b. Resolution #2022-0074 - Authorization to Contract with Grim Digital Media

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, District Secretary Hauf has received three quotes for replacing the District's current website hosting vendor;

WHEREAS, the Board of Fire Commissioners have reviewed the results of the proposals, which are fully described in Attachment A; now, therefore, be it

RESOLVED that the Board of Fire Commissioners authorizes contracting with Grim Digital Media for website design, maintenance, and hosting & security at the cost per their schedule;

RESOLVED, that Treasurer McAdoo is authorized to sign any documents to execute the contract and a copy of this resolution be provided to Grim Digital Media; and,

RESOLVED that the expenses related to this contract be assigned to A3410.408.6 – General District Expenses.

c. Resolution #2022-0075 – Motion to approve budget transfers

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, to maintain balanced budget lines within the 2022 budget, Treasurer McAdoo recommended inter-budget transfers as fully described in Attachment A; and,

WHEREAS the Board of Fire Commissioners have reviewed and discussed the transfers and found they are consistent with good financial practices; now, therefore, be it

RESOLVED the Board of Fire Commissioners approve the inter-budget transfers as shown.

d. Resolution #2022-0076 – Disposition of Monies from sale of apparatus

On motion of Commissioner Keyes, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Board of Fire Commissioners declared the 2002 Ford F450 surplus in Resolution #2022-47;

WHEREAS the Board of Fire Commissioners entered into a contract with Auctions International to sell the vehicle in Resolution #2022-52;

WHEREAS, the transaction was completed and the vehicle delivered on or about August 16, 2022;

WHEREAS, in order to maintain fiscal responsibility, the Board of Fire Commissioners desires to move these unanticipated funds to future apparatus purchases; now, therefore be it

RESOLVED that the Board of Fire Commissioners directs that the monies from the sale of this vehicle be promptly transferred to the Apparatus Repair and Replacement Reserve (A3410.901) within ten days of the approval of this resolution or when the monies are received;

RESOLVED to forward a copy of this resolution to Treasurer Sean McAdoo.

e. Resolution #2022-0077 –Adoption of 2023 Preliminary Budget

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, Chief Eifert have presented budget requests for 2023 to the Board of Fire Commissioners for their review and comment;

WHEREAS, District Treasurer McAdoo has assembled the budget requests into a proposed budget for 2023; and,

WHEREAS, the Board of Fire Commissioners have carefully considered, discussed, and modified the proposed budget, and found the proposed appropriations are necessary for the safe and efficient operation of the Fire District in 2023; now, therefore, be it

RESOLVED the Board of Fire Commissioners hereby approves the 2023 Preliminary Budget; and,

RESOLVED that District Secretary Hauf posts and files the Preliminary Budget, and prepares the notice of budget hearing, as required by law.

f. Resolution #2022-0078 –Authorization to purchase 2023 Ford Interceptor.

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Board of Fire Commissioners adopted an apparatus replacement schedule which includes chief vehicles;

WHEREAS, the Board of Fire Commissioners, based upon the recommendation of Chief Mark Eifert, has deemed it necessary to replace the existing 2018 Ford Interceptor with a 2023 Ford Interceptor, including necessary upfitting for graphics, and cabinet/lights;

WHEREAS, the price of this equipment will be an amount not to exceed \$63,900, which will be appropriated in part from a transfer from the Apparatus Repair and Replacement Capital Reserve Account to the Operating Account identified in Resolution #2022-0079, which is subject to a permissive referendum; and

WHEREAS, the existing 2018 Ford Interceptor will be declared surplus upon confirmation of delivery of the new vehicle, which is subject to a permissive referendum; now, therefore, be it

RESOLVED that the Board of Fire Commissioners hereby authorizes Chief Eifert the authority to purchase the 2023 Ford Interceptor and related upfitting, subject to and contingent upon the completion of the permissive referendum

process for the transfer of the capital reserve funds as provided for in Resolution #2022-0079; and

RESOLVED that a copy of this resolution be delivered to Chief Eifert and Treasurer McAdoo.

g. Resolution #2022-0079 –Resolution to Transfer Funds from Apparatus Repair and Replacement Capital Reserve Account to the General Operating Account.

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 5 Ayes; 0 Nays

RESOLVED, that pursuant to Section 6-g of the General Municipal Law, as amended, the Victor Fire District does hereby authorize the transfer of a sum not to exceed \$63,800 from its Apparatus Repair and Replacement Capital Reserve Account to the District's General Operating Account for continued Fire District operations including the acquisition of a utility vehicle for Fire District purposes and services related thereto.

No expenditure shall be made except upon authorization of the Board; and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by Section 6-g of the General Municipal Law.

10. Other Business/Comment from the Public:

None

11. Adjournment: The meeting adjourned at 7:09 p.m.

12. Next Regular Business Meeting: October 11, 2022