

VICTOR FIRE DISTRICT

**Board of Fire Commissioners Meeting Minutes**

**July 26, 2022, 2022 @ 6:30 PM**

**1. Call to Order:**

A Regular Meeting of the Commissioners of the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:30 p.m.

**2. Pledge of Allegiance:**

Commissioner McConnell led the Pledge.

**3. Roll Call and Affirmation of Quorum:**

<b>Board Member</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Chairman McConnell	x		
Commissioner Keyes	x		
Commissioner Kowal		x	
Commissioner Turner	x		
Commissioner Barry	x		

A quorum was declared by the Chairman and the business of the district proceeded.

Others Present:

District Secretary Hauf	x
District Treasurer McAdoo	x
Chief Eifert	x
Deputy Chief Lamarco	
Assistant Chief Militello	

Linda Tice

**4. Motion to approve Minutes from July 12, 2022 Meeting**

Commissioner Keyes motioned to approve the minutes from July 12, 2022 Regular Business Meeting; seconded by Commissioner Turner and carried, 4 Ayes and 0 Nays

**5. Executive Session:**

Commissioner Barry motioned to enter executive session for the purpose of information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed, inviting Chief Eifert, President Tice, District Secretary Hauf, and District Treasurer McAdoo to attend; seconded by Commissioner Keyes and carried, 4 Ayes; 0 Nays

Entered Executive Session at 6:31 p.m.

Commissioner Turner motioned to return to Open Session, seconded by Commissioner Barry; and carried 4 Ayes; 0 Nays

The Board exited Executive Session and returned to Open Session at 6:39 p.m.

The Board took no action in Executive Session

**6. Old Business**

**a. Resolution #2022-0066 -Adoption of Workers' Compensation Policies**

On motion of Commissioner McConnell, seconded by Commissioner Barry, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, Town Law 176 and best practices of a Fire District requires adoption of various policies and forms; and

WHEREAS the Board of Fire Commissioners, on advice of the Fire District Attorney, have reviewed proposed policies related to worker's compensation as fully described in Attachment A, and have found it consistent with the objectives of the Victor Fire District; now, therefore, be it

RESOLVED that the Board of Fire Commissioners adopts the Workers' Compensation Policy and directs that it be added to the District Policy Book; and,

RESOLVED that a copy of the attachments be made available to the members and staff of the Victor Fire District.

**b. Resolution #2022-0067 – Rejection of Bids for Camera and Remote Access.**

On motion of Commissioner Turner, seconded by Commissioner Keyes, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, on May 10, 2022, the Board of Fire Commissioners authorized the release of two separate RFPs for Installation of Security Cameras and Remote Access Management, Maintenance, and Repair;

WHEREAS, it was discovered during the review of the three responses that the RFPs did not clearly state the requirement that the bids must include prevailing wage; now, therefore, be it

RESOLVED, that the Board of Fire Commissioners rejects the responses to the RFPs.

**c. Resolution #2022-0068 -Authorization to Release Request for Proposals for Installation of Security Cameras**

On motion of Commissioner McConnell, seconded by Commissioner Keyes, the following resolution was adopted: 4 Ayes; 0 Nays

WHEREAS, the Treasurer has drafted a request for proposal for a professional service agreement for installation of security cameras, which is fully described in Appendix A;

WHEREAS, the Board of Fire Commissioners have reviewed the RFP and finds it is consistent with the objectives of the District; now, therefore, be it

RESOLVED that the Board of Fire Commissioners authorizes the Secretary to advertise and solicit for the RFP as indicated.

**7. New Business**

- a. Chief Eifert presented recommendations for selected budget lines. Board members discussed and gave feedback on presentation.

**8. Executive Session:**

Commissioner Barry motioned to enter executive session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation, inviting District Treasurer McAdoo to attend; seconded by Commissioner Turner, motion carried, 4 Ayes; 0 Nays;

Entered Executive Session at 7:00 p.m.

Commissioner Turner motioned to return to Open Session, seconded by Commissioner Barry; and carried 4 Ayes; 0 Nays; The Board exited Executive Session at 8:00 p.m.

The Board took no action in Executive Session.

**9. Adjournment:**

Chairman McConnell made the motion to adjourn at 8:01 p.m.

**10. Next Regular Business Meeting:** August 9, 2022 @ 6:30 p.m.