

DRAFT

VICTOR FIRE DISTRICT

Board of Fire Commissioners Meeting Minutes

July 27, 2021 @ 6:30 PM

- 1. Call to Order:** A Regular Meeting of the Commissioners of the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:30 p.m.
- 2. Pledge of Allegiance:** Commissioner McConnell led the Pledge.
- 3. Roll Call and Affirmation of Quorum:**

| Board Member | Present | Excused | Absent |
|---------------------|---------|---------|--------|
| Chairman McConnell | x | | |
| Commissioner Keyes | x | | |
| Commissioner Kowal | x | | |
| Commissioner Turner | x | | |
| Commissioner Barry | x | | |

A quorum was declared by the Chairman and the business of the district proceeded.

a. Others Present:

| | |
|------------------------------|---|
| Fire District Secretary Hauf | x |
| Deputy Treasurer McAdoo | x |
| Chief Lockwood | |
| Deputy Chief Eifert | x |
| Assistant Chief Lamarco | |

Marty Avila, Linda Tice

- 4. Motion to approve Minutes from 2021.07.13 Meeting**
Commissioner Keyes motioned to approve the minutes from the April 2021 Regular Business Meeting; seconded by Commissioner McConnell and carried, 5 Ayes and 0 Nays and 1 Abstain (Kowal).
- 5. Commissioner Reports:**
Commissioner Turner thanked the volunteers that helped with the flooding at the waste treatment plant a few weeks ago and informed the Commission that prep work for apron paving will begin at 6 a.m. tomorrow (7/28/21).
- 6. Old Business:**
 - a. Resolution #2021-0080-Authorization to Establish Benefits for Paid Firefighters**
On the motion of Commissioner Barry, seconded by Commissioner Turner, the following resolution was adopted with 5 Ayes and 0 Nays.

WHEREAS, Town Law §176(11-c) and (18-a) authorizes a Board of Fire Commissioners to employ such persons as may be necessary to effectuate the objects and purposes of the Fire District including employment of paid firefighters; and

WHEREAS, the Board of Fire Commissioners of the Victor Fire District having previously authorized the employment of paid firefighters within the Victor Fire District, pursuant to Town Law §176(18-a) desires to establish the benefits for the position of paid firefighters within the Victor Fire District.

NOW THEREFORE, it is hereby

RESOLVED, that the Board of Fire Commissioners of the Victor Fire District hereby establishes the benefits for paid firefighters of the Victor Fire District as set forth in the attached Schedule A which is hereby adopted and incorporated herein as though fully set forth, as and for the Summary of Benefits for paid firefighters of the Victor Fire District, which benefits shall be paid from the budgeted funds of the Fire District; and it is further

RESOLVED, that these resolutions shall take effect immediately.

7. New Business

a. Resolution #2020-0081- Purchase Authorizations

On motion of Commissioner McConnell, seconded by Commissioner Kowal, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS Chief Glenn Lockwood requested authorization to make the following purchases:

| Item | Budget Code | Amount |
|---------------------------|-------------|-------------|
| Ultra Jet Nozzles (2) | 405.2 | \$ 1,943.02 |
| Hose (6-2", 5-2.5", 3-3") | 405.6 | \$ 3,210.96 |
| 15 Cairns helmets | 405.4.2 | \$ 4,080.00 |

WHEREAS, the Board of Fire Commissioners have reviewed the purchases, found they meet the District's Procurement Policy, and are needed for the safe and efficient operation of the Fire District; now, therefore, be it

RESOLVED to authorize the Chief to purchase the items as indicated; and, further, be it

RESOLVED to forward a copy of this resolution to Chief Lockwood and Deputy Treasurer Sean McAdoo.

b. Resolution #2021-0082 -Motion to approve inter-budget transfers

On motion of Commissioner Barry, seconded by Commissioner Keyes, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, in order to maintain balanced budget lines, Deputy Treasurer McAdoo recommended inter-budget transfers as fully described in Attachment A; and,

WHEREAS the Board of Fire Commissioners have reviewed and discussed the transfers and found they are consistent with good financial practices; now, therefore, be it

RESOLVED the Board of Fire Commissioners approve the inter-budget transfers as shown.

c. 2022 Budget Discussions

Deputy Treasurer McAdoo requested feedback on previously presented budget lines. Deputy Chief Eifert presented recommendations for selected budget lines.

d. Resolution #2021-0083 -Authorization to Release Request for Proposals for Sealcoating of Maple Avenue Parking Lot

On motion of Commissioner Turner, seconded by Commissioner McConnell, the following resolution was adopted: 5 Ayes; 0 Nays

WHEREAS, the Deputy Treasurer has drafted a request for proposals for sealcoating and striping the Maple Avenue Parking Lot, which is fully described in Appendix A;

WHEREAS, the Board of Fire Commissioners have reviewed the RFPs and finds they are consistent with the objectives of the District; now, therefore, be it

RESOLVED that the Board of Fire Commissioners authorizes the Deputy Treasurer to advertise and solicit for the RFPs as indicated.

8. Public Comments: None

9. Adjournment:

Chairman McConnell made a motion to adjourn at 6:56 p.m.