

Victor Fire District

Board of Fire Commissioners

Minutes - Regular Meeting – 9/12/19 @ 6:30

1. **Call to Order** The Regular Meeting of the Commissioners of the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:30 p.m.

2. **Pledge of Allegiance.** The Pledge was led by Chairman McConnell

3. **Roll Call and Affirmation of Quorum**

<u>Board Member</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Chairman McConnell	<u> X </u>	<u> </u>	<u> </u>
Commissioner Keyes	<u> X </u>	<u> </u>	<u> </u>
Commissioner Kowal	<u> X </u>	<u> </u>	<u> </u>
Commissioner Turner	<u> X </u>	<u> </u>	<u> </u>

A quorum was declared by the Chairman and the business of the meeting proceeded.

4. **Others Present**

 X Fire District Secretary
 Fire District Treasurer

 Fire Chief McAdoo
 X Deputy Fire Chief Eifert
 X Asst Fire Chief Lockwood

 Others: Gerald Barry, Stephanie Holtz

5. **Approval of Minutes**

The minutes of the meeting of the Board of Fire Commissioners held on 8/22/19 were reviewed by the Commissioners. The Chairman called for corrections to the minutes and none were noted. A motion to approve the minutes was made by Commissioner Turner, seconded by Commissioner Keyes. The vote was:

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion was X was not ___ approved.

6. Presentation of the Bills

Prior to the meeting the Treasurer presented the claims against the Fire District in the form of vouchers with attachments. The Board of Fire Commissioners, having reviewed and audited all such claims,

RESOLVED, that the Treasurer is hereby ordered to pay the claims against the Fire District as audited and allow by the Board of Fire Commissioners as set forth in the **attached itemization of claims**, in the total amount of \$.19,581,74

The vote on such motion and Resolution was:

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion and Resolution was X was not ___ approved.

7. Treasurer’s Report

No Treasurer’s report presented, Treasurer will email report.

8. Chief’s Report

Chief Eifert reported that there were thirty-seven calls. We had an average of nine Firefighters per call, five on scene and currently have fifty-two members. No apparatus issues and we did change Phone and Internet Vendors as well.

9. Commissioner and Committee Reports

Commissioner Turner reported that we do have a Worker’s Comp policy in place. Also, Commissioner Turner is looking for volunteers to help interview for the new Commissioner and Treasurer. On 9/26 @ 2:00 Commissioner McConnell with meet with Mike Northrup from the Board of Elections to make sure we have an understanding of the Election Process. Commissioner Turner informed the Board that he might not be able to make some Thursday’s due to family reasons. A special meeting was set to adopt the 2020 proposed budget for 9/19/19 @ 7:00.

10. Presentation by Stephanie Holtz, Town of Victor’s Tax Assessor

11. Old Business

Chief McAdoo was able to sign the Greenlight Internet Agreement with the proposed changes. They consider the District the owner instead of the tenant.

11. New Business

Resolution 2019-41: The Board discussed the approval of a purchase in the amount of 909.00 for Winter Apparel from the Recruitment and Retention budget line. Commissioner Turner made a motion to approve and Commissioner Keyes seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion and Resolution was X was not approved.

Resolution 2019-42: The Victor Fire District discussed the establishment of a reserve fund in which four different propositions will be included on the ballot. Commissioner McConnell made a motion to approve and it was seconded by Commissioner Turner.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion and Resolution was X was not___ approved

Resolution 2019-43: The acceptance of Harrison Becker as a new member of the Fire District was proposed to the Board of Commissions. There was a motion to approve by Commissioner Turner and it was seconded by Commissioner Keyes.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion and Resolution was X was not___ approved

Resolution 2019-44: The Board discussed Administrative Assistant/ Fire District Secretary's Job Description for Civil Service, there was a motion to approve by Commissioner Keyes and it was seconded by Chairman McConnell.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion and Resolution was X was not___ approved

The Commission had a discussion on staffing for the 2020 budget. No motion needed at this time.

Resolution 2019-45: The Town is in need of us to sign a new fuel contract with our new name, Victor Fire District. The Board discusses having Chief McAdoo sign the contract. Commissioner Turner motioned to approve and it was seconded by Commissioner Keyes.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion and Resolution was X was not___ approved

Resolution 2019-46: The Board of Commission reviewed the bids for Breathing Air Compressor Maintenance and Fire Extinguisher Maintenance. There was a motion to approve Jerome Fire Equipment for both services by Commissioner Kowal and it was seconded by Commissioner McConnell.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	x			
Commissioner Keyes	x			
Commissioner Kowal	x			
Commissioner Turner	x			
Vote Tally	4			

The motion and Resolution was X was not___ approved

12. Executive Session

None

13. Other Business

Chief Lockwood provide the Commission with blueprints of the truck bay that were supporting documentation for the budget reserves.

14. Public Comments

None

15. **Next Regular Board Meeting:** 9/26/19 @ 6:30

16. **Adjournment**

With no further business to conduct, on motion by Commissioner Kowal, seconded by Commissioner Turner, to adjourn the meeting at 7:36.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman McConnell	X			
Commissioner Keyes	X			
Commissioner Kowal	X			
Commissioner Turner	X			
Vote Tally	4			

The motion was X was not ___ approved and the meeting was adjourned at 8:30 P.M.

Respectfully submitted,

Lisa Hauf, Fire District Secretary