

Victor Fire District
Board of Fire Commissioners
Minutes - Regular Meeting – 9/24/2020 @ 6:30 p.m.

1. **Call to Order:** - The Regular Business Meeting of the Commissioners of the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:30 p.m.
2. **Pledge of Allegiance.** The Pledge was led by Chairman McConnell
3. **Roll Call and Affirmation of Quorum**

<u>Board Member</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Chairman McConnell	_X_	_____	_____
Commissioner Keyes	_X_	_____	_____
Commissioner Kowal	_X_	_____	_____
Commissioner Turner	_X_	_____	_____
Commissioner Barry	_X_	_____	_____

A quorum was declared by the Chairman and the business of the meeting proceeded.

Others Present

- _X_ Fire District Secretary
- _X_ Interim Fire District Treasurer
- _X_ Fire Chief Lockwood
- ___ Deputy Fire Chief Eifert
- ___ Asst. Fire Chief Lamarco

Others:

4. Resolution to Approve Minutes from 9/10/2020

On the motion of Commissioner Barry and seconded by Commissioner Keyes the Victor Fire District approves the Meeting Minutes from 9/10/2020.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			

Victor Fire District
Board of Fire Commissioners
Minutes - Regular Meeting – 9/24/2020 @ 6:30 p.m.

Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

5. Resolution to Pay Bills: On the motion of Commissioner Turner seconded by Commissioner Kowal to approve Invoices for the total amount of \$ 18,686.37

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

6. Correspondence: None

7. Reports

- a. Treasurer’s Report:** Interim Treasurer McAdoo reported that he is working with former Treasurer McGuinness and hopes to finish the books by the end of September. Interim Treasurer McAdoo stated that he has been watching webinars to familiarize himself and focusing on the 2021 Budget. Also, mentioned that he will be reviewing the Credit Card Policy, as the State Comptroller does not like Credit Card use and presented the idea of Petty Cash as an option.

Victor Fire District

Board of Fire Commissioners

Minutes - Regular Meeting – 9/24/2020 @ 6:30 p.m.

- b. Chief's Report-** Chief Lockwood reported that plans for the Durban and Dorchester 2 Subdivision has been approved and it is a 16-lot addition. We will be hosting a Blood Drive on October 1st and a Flu Clinic on October 24th at the firehouse.
- c. Fire District Secretary Report:** Fire District Secretary reported that she has attended an AFDSNY Webinar on Fire District Elections and will be assembling an Election Policy for Commission approval in October. District Secretary Hauf has obtained a quote from Rapid Printing for the District Mailing, which included the printing of the post cards and mailing services. The services were quoted at \$800 and they would be able to work with our timeline. Also reported that she has begun to contact Electioneers for the October meeting.
- d. Commissioner's Report:** Chairman McConnell reported that he has spoken with Counsel regarding the Treasurer's position and recommends having Counsel attend a meeting to explain our options.
- e. Counsel Report:** None

8. **Old Business:** Fire District Mailing- see District Secretary Report

9. New Business

- a. Purchase Approvals-** None
- b. Resolution #2020-62** Whereas, the Victor Fire District Commission has appointed Sean McAdoo as the Victor Fire District Interim Treasurer, replacing the Treasurer, Tim McGuinness effective September 10th, 2020,

Whereas, the Victor Fire District approves adding Interim Treasurer McAdoo as an Authorized Signatory on the Canandaigua National Bank Account and removing Treasurer McGuinness on the motion of Commissioner Turner and seconded by Commissioner Keyes .

Victor Fire District
Board of Fire Commissioners
Minutes - Regular Meeting – 9/24/2020 @ 6:30 p.m.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

Therefore, be it resolved that the Board of Fire Commissioners approve Interim Treasurer McAdoo as an Authorized Signatory on the Canandaigua National Bank Account and removing Treasurer McGuinness.

- c. Resolution #2020-63** Whereas, Interim Treasurer Sean McAdoo was appointed acting District Treasurer by the Victor Fire Commission effective September 10, 2020 and appointed by resolution as a Signatory on the Canandaigua National bank account to replace resigning Treasurer Tim McGuinness,

Whereas, in order to complete the Treasurer’s duties in an a prompt and comprehensive manner having online access is essential,

Whereas, Interim Treasurer McAdoo has requested the Commission’s permission to be allowed online access for the District’s Canandaigua National bank account,

On the motion of Commissioner Barry, seconded by Commissioner Turner, the Victor Fire District will allow the Interim District Secretary McAdoo permission to access the Canandaigua National bank account,

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			

Victor Fire District
Board of Fire Commissioners
Minutes - Regular Meeting – 9/24/2020 @ 6:30 p.m.

Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keys	X			
Vote Tally	5			

Therefore, be it resolved that the Victor Fire District will allow Interim Treasurer McAdoo access the Canandaigua National bank account.

10. 2021 Budget Discussion

Resolution #2020-64: Whereas, Chief Lockwood has presented the 2021 Proposed Budget to the Board of Fire Commissioners for their approval,

Whereas, after careful consideration and discussion by the Board of Fire Commissioners at the Regular Business Meeting on September 24th, 2020,

Whereas, the Victor Fire District Board of Fire Commissioners approves the 2021 Proposed Budget to be filed with the District Secretary and the Victor Town Clerk on the motion of Commissioner McConnell and Commissioner Barry 5 ayes and 0 Nays,

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner		X		
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keys	X			
Vote Tally	5			

Victor Fire District
Board of Fire Commissioners
Minutes - Regular Meeting – 9/24/2020 @ 6:30 p.m.

Therefore be it resolved, the Victor Fire District Board of Fire Commissioners approves the 2021 Proposed Budget to be filed with the District Secretary and the Victor Town Clerk.

11. Executive Session: None

12. Other Business/Comments: None

13. Next Regular Business: October 8th, 2020

14. A motion to adjourn was made by Commissioner Turner and seconded by Commissioner McConnell at 7:38 p.m.