

**Victor Fire District
Board of Fire Commissioners**

Minutes - Regular Meeting – 8/13/2020 @ 6:30 p.m.

1. **Call to Order:** - The Regular Business Meeting of the Commissioners of the Victor Fire District was called to order by Chairman McConnell in compliance with the Open Meetings Law at 6:30 p.m.
2. **Pledge of Allegiance.** The Pledge was led by Chairman McConnell
3. **Roll Call and Affirmation of Quorum**

<u>Board Member</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Chairman McConnell	_X_	_____	_____
Commissioner Keyes	_X_	_____	_____
Commissioner Kowal	_X_	_____	_____
Commissioner Turner	_X_	_____	_____
Commissioner Barry	_X_	_____	_____

A quorum was declared by the Chairman and the business of the meeting proceeded.

Others Present

- _X_ Fire District Secretary
- _X_ Fire District Treasurer
- _X_ Fire Chief Lockwood
- _X_ Deputy Fire Chief Eifert
- ___ Asst. Fire Chief Lamarco

Others: None

4. Resolution to Approve Minutes from 7/23/2020

On the motion of Commissioner Barry and seconded by Commissioner Keyes the Victor Fire District approves the Meeting Minutes from 7/23/2020.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			

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Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

5. Resolution to Pay Bills: On the motion of Commissioner Turner seconded by Commissioner Keyes to approve Invoices for the total amount of 47,301.81

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

6. Resolution #2020-55- Whereas, Treasurer McGuinness did inform the Commission that the Invoice for the Upfitting of the new Chief’s Vehicle from EV Warning did exceed the original quote and Resolution by \$380.

Whereas, Chief Lockwood explained the EV Warning Invoice was higher than originally quoted due to price changes

Whereas, the Victor Fire Commission wishes to pay the EV Warning Invoice for the Upfitting of the new Chief’s Vehicle on the motion of Commissioner McConnell and seconded by Commissioner Barry;

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			

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Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keys	X			
Vote Tally	5			

Therefore, , the Victor Fire Commission agrees to pay the EV Warning Invoice for the Upfitting of the new Chief’s Vehicle on the motion of Commissioner McConnell and seconded by Commissioner Barry;

7. Correspondence: None

7. Reports

a. Treasurer’s Report: See Report

b. Chief’s Report- The Victor Fire Department will now respond to BLS calls as well as ALS calls when the Victor Farmington Ambulance is unavailable. This should only increase our calls by five or six.

c. Commissioner’s Report:

1. Staff Liaison Update- Commissioner Barry reported that we continue to meet have been discussing Communications.

d. Counsel Report: None

8. Old Business:

a. HVAC Public Works Contract – District Secretary Hauf contacted Counsel and asked for guidance regarding the HVAC Bid (due to receiving no additional bids aside from Kennedy Mechanical). Counsel advised us that it was acceptable to reject the bid received by Kennedy Mechanical and begin the process again. Counsel also advised retaining a HVAC Engineer to assist with this Public Works Contract.

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Resolution #2020-56- Whereas, the Victor Fire Commission began the process of obtaining Bids for HVAC Repair and Replacement in July 2020

Whereas, the Victor Fire Commission only received one Bid from Kennedy Mechanical after sending out an RFP in July 2020 and again in August 2020

Whereas, the Victor Fire Commission was advised by Counsel that it was acceptable to reject the bid from Kennedy Mechanical and start the process over as a Public Works Contract and seek the consultation of a HVAC Engineer

Whereas, the Victor Fire Commission rejects the bid from Kennedy Mechanical and will start the process over as a Public Works Contract and will seek the consultation of a HVAC Engineer on the motion of Commissioner Kowal and seconded by Commissioner Barry

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

Therefore be it resolved, that the Victor Fire Commission rejects the bid from Kennedy Mechanical and will start the process over as a Public Works Contract seeking the consultation of a HVAC Engineer

- b. Resolution #2020-57-** Whereas, Chairman McConnell has obtained a payoff amount from Wells Fargo the Quint (2781) for \$439,727.36

Whereas, paying the Quint of in full will save the Victor Fire District in yearly interest

Whereas, the Victor Fire Commission wishes to pay the Village of Victor for 439,727.36 who will then complete the transaction by paying this amount to Wells Fargo, which will result in the settlement of any monies due for the Quint (2781) on the motion of Commissioner McConnell and seconded by Commissioner Barry. 5 ayes and 0 Nays

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Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

Therefore be it resolved, the Victor Fire Commission wishes to pay the Village of Victor for 439,727.36 who will then complete the transaction by paying this amount to Wells Fargo, which will result in the settlement of any monies due for the Quint (2781) on the motion of Commissioner McConnell and seconded by Commissioner Barry. 5 ayes and 0 Nays.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

9. NEW BUSINESS

- a. **Resolution #2020--58-** Whereas, the 2020 Adopted Victor Fire District Budget allocated the following amount for transfer

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A3410.901	Apparatus Repair and Replacement	\$80,000
A3410.902	Building Repair & Replacement	\$30,000
A3410.903	Equipment Repair and Replacement	\$35,000
A3410.904	Emergency Repair	\$20,000

Whereas, the Victor Board of Fire Commissioner desires to transfer those funds as allocated on the motion of Commissioner McConnell and seconded by Commissioner Keyes. 5 ayes and 0 Nays

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

Therefore, be it resolved the Victor Board of Fire Commissioners authorizes Fire District Treasurer to transfer the funds as allocated.

- b. Resolution 2020-59-** Whereas the Victor Fire District Treasurer reports a surplus of _____ from the Initial Town Contract, Revenue and Village fire Budget Revenue of 7/1-12/31/19; and

Whereas, the Victor Board of Fire Commissioners wish to utilize the surplus to fund some or all of the reserves established by referendum on December 10, 2019;

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A3410.901 =\$40,285.00

A3410.902= \$24,000

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

Therefore, be it resolved that the Victor Fire District Board of Commissioners authorize Treasurer McGuinness transfer \$40,285.00 into A3410.901 and \$24,000 into A3410.902 from the surplus

- c. Purchase Approvals-** Chief Lockwood presented the following procurements for Commission approval:

Procurement	Amount	Motioned	Seconded	Approved or Denies
2751 and 2761 Back Up Cameras	\$658.00	Turner	Keyes	Approved
Pagers (5)	\$3,366.50	Barry	Kowal	Approved
MiFi's (9)	\$9,000.00	Turner	McConnell	Approved
Bunker Boots	\$1,000.00	McConnell	Keyes	Approved
EMS Supplies	\$2,271.91	Turner	Keyes	Approved

10. **Executive Session:** Entered in Executive Session at 7:41 p.m. to discuss Benefits Packages for the District's Paid Employees on the motion of Commissioner Keyes and seconded by Commissioner McConnell. 5 Ayes and 0 Nays. The Board of Fire Commissioners voted to end of Executive

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Session and enter back into a regular business meeting at 7:38 p.m. on the motion of Commissioner McConnell and seconded by Commissioner Keyes.

Resolution 2020 60- Whereas the 2020 Adopted Victor Fire Budget allocate funding for Benefits for Paid District Employees

Whereas, the Victor Board of Fire Commissioners has the understanding that Medical Benefits are an integral part of attracting and keeping these critical positions

Whereas the Victor Board of Fire Commissioners has reviewed and discussed different options available including advice granted from Brown & Brown and wish to offer the Platinum-6 Medical Option and Vision Rider at 75% of the total cost on the motion of Commissioner McConnell and seconded by Commissioner Barry;

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Commissioner McConnell	X			
Commissioner Turner	X			
Commissioner Barry	X			
Commissioner Kowal	X			
Commissioner Keyes	X			
Vote Tally	5			

Therefore, for the 2020-2021 Fiscal year the Victor Fire Commissioner will offer to the Platinum-6 Medical Option and the Vision Rider for all the District’s Paid Employees and will contribute 75% of the total cost;

Therefore, Victor Board of Fire Commissioners authorizes the District Treasurer to commence the process of obtaining Medical Benefits for the District Paid Employees.

11. 2021 Budget Discussion

12. Other Business/Comments: None

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13. Next Regular Business: August 27th @ 6:30 pm

14. A motion to adjourn was made by Commissioner Turner and seconded by Commissioner McConnell at 8:01 p.m.