

Victor Fire District

2021 Adopted Budget

Approved October 20, 2020

Commissioner Gerald Barry



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Commissioner Michael Keyes



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Commissioner Peter Kowal



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Commissioner Jon McConnell



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Commissioner John Turner



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## Victor Fire District 2021 Adopted Budget

Budget Code	Category	2020 Budget	2021 Proposed	Variance	% Chg
<b>A3410.1 Personal Services</b>					
A3410.1.101	Treasurer - Stipend	\$ 10,765.00	\$ 10,765.00	\$ -	0%
A3410.1.102	District Secretary/Administrative Assistant	\$ 37,024.00	\$ 38,064.00	\$ 1,040.00	3%
A3410.1.103	Firefighters	\$ 146,563.00	\$ 146,563.00	\$ -	0%
A3410.1.103	District Administrator	\$ 79,108.50	\$ 79,108.00	\$ (0.50)	0%
A3410.1.104	Benefits (health insurance)	\$ 60,000.00	\$ 60,000.00	\$ -	0%
		\$ 333,460.50	\$ 334,500.00	\$ 1,039.50	0%
<b>A3410.4 Contractual Expenditures</b>					
<b>A3410.401 Utilities</b>					
A3410.401.1	Electric	\$ 18,000.00	\$ 18,000.00	\$ -	0%
A3410.401.2	Natural Gas	\$ 12,000.00	\$ 12,000.00	\$ -	0%
A3410.401.3	Internet/Cable	\$ 600.00	\$ 800.00	\$ 200.00	33%
A3410.401.4	Sewer	\$ 300.00	\$ 350.00	\$ 50.00	17%
A3410.401.5	Telephone	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.401.6	Trash	\$ -	\$ -	\$ -	0%
A3410.401.7	Water	\$ 750.00	\$ 750.00	\$ -	0%
A3410.401.8	MDT Wireless Fees	\$ 4,400.00	\$ 4,500.00	\$ 100.00	2%
A3410.401.9	Cell Telephone Reimbursement	\$ 5,300.00	\$ 5,300.00	\$ -	0%
		\$ 43,350.00	\$ 43,700.00	\$ 350.00	1%
<b>A3410.402 Insurance</b>					
A3410.402.1	Insurance - Accident & Sickness	\$ 5,000.00	\$ 7,250.00	\$ 2,250.00	45%
A3410.402.2	Insurance - Cancer	\$ 5,000.00	\$ 3,500.00	\$ (1,500.00)	-30%
A3410.402.3	Insurance - Liability	\$ 15,000.00	\$ 18,500.00	\$ 3,500.00	23%
A3410.402.4	Insurance - VFBL		\$ -	\$ -	
A3410.402.5	Insurance - WCB	\$ 500.00	\$ 450.00	\$ (50.00)	-10%
		\$ 25,500.00	\$ 29,700.00	\$ 4,200.00	16%
<b>A3410.403 Operational Expenses</b>					
A3410.403.1	Apparatus Fuel/ Gas/ Oil	\$ 7,500.00	\$ 7,500.00	\$ -	0%

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A3410.403.2	Fire Prevention Week Materials	\$	-	\$	-	\$	-	0%	
A3410.403.3	Radio Tower Inspection	\$	-	\$	-	\$	-	0%	
A3410.403.4	Refreshments - drills & calls	\$	1,200.00	\$	3,000.00	\$	-	0%	
A3410.403.5.1	Repair - equipment	\$	3,000.00	\$	3,000.00	\$	-	0%	
A3410.403.5.2	Repair - radio	\$	8,000.00	\$	8,000.00	\$	-	0%	
A3410.403.5.3	Repair - small engines & maintenance	\$	750.00	\$	750.00	\$	-	0%	
A3410.403.6.1	Responder Alert Software	\$	850.00	\$	850.00	\$	-	0%	
A3410.403.6.2	MDT software license	\$	1,750.00	\$	1,750.00	\$	-	0%	
A3410.403.7	Service Annual Breathing air Compressor	\$	4,000.00	\$	4,000.00	\$	-	0%	
A3410.403.8	Small Engine Gas and oil	\$	750.00	\$	750.00	\$	-	0%	
A3410.403.9.1	Testing - Annual Aerial and Ladders	\$	1,500.00	\$	1,700.00	\$	200.00	13%	
A3410.403.9.2	Testing - Annual Hose	\$	2,000.00	\$	2,200.00	\$	200.00	10%	
A3410.403.9.3	Testing - Annual Hydraulic Tools	\$	3,500.00	\$	3,500.00	\$	-	0%	
A3410.403.9.4	Testing- Annual PPE inspection, repairs	\$	5,500.00	\$	5,500.00	\$	-	0%	
A3410.403.9.5	Testing - Annual SCBA inspections	\$	2,500.00	\$	3,000.00	\$	500.00	20%	
A3410.403.10	Training - EMS	\$	1,000.00	\$	1,000.00	\$	-	0%	
A3410.403.11	Training - Fire	\$	1,000.00	\$	1,000.00	\$	-	0%	
A3410.403.11.1	Training - Target Training Solutions	\$	4,000.00	\$	4,200.00	\$	200.00	5%	
A3410.403.11.2	Training - NYS Fire Academy	\$	1,000.00	\$	1,000.00	\$	-	0%	
A3410.403.11.3	Training - FDIC	\$	10,000.00	\$	10,000.00	\$	-	0%	
A3410.403.11.4	Training - Training Equipment	\$	1,000.00	\$	500.00	\$	(500.00)	-50%	
A3410.403.11.5	Training - Conferences/ Trade Shows	\$	1,500.00	\$	1,500.00	\$	-	0%	
A3410.403.11.6	Training - Firehouse Expo	\$	6,000.00	\$	6,000.00	\$	(6,000.00)	-100%	
A3410.403.11.7	Training - Crash Course	\$	6,000.00	\$	6,000.00	\$	-	0%	
A3410.403.12	Training - Other	\$	4,000.00	\$	2,500.00	\$	(1,500.00)	-38%	
A3410.403.13	Training - Paid FF	\$	6,000.00	\$	6,000.00	\$	-	0%	
A3410.403.14	Quint Lease	\$	<u>79,531.75</u>	\$	<u>-</u>	\$	<u>(79,531.75)</u>	<u>-100%</u>	
		\$	163,831.75	\$	77,400.00	\$	<u>(86,431.75)</u>	<u>-53%</u>	
<b>A3410.404 Apparatus Maintenance</b>									
A3410.404.1	Engine 2711	\$	33,500.00	\$	9,000.00	\$	(24,500.00)	-73%	
A3410.404.2	Engine 2712	\$	4,500.00	\$	3,500.00	\$	(1,000.00)	-22%	

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A3410.404.3	Brush Truck 2751	\$ 2,000.00	\$ 7,500.00	\$ 5,500.00	275%
A3410.404.4	Utility Truck 2761	\$ 3,500.00	\$ 6,000.00	\$ 2,500.00	71%
A3410.404.5	UTV 2762 & Trailers	\$ 1,500.00	\$ 1,000.00	\$ (500.00)	-33%
A3410.404.6	Rescue 2771	\$ 9,000.00	\$ 9,000.00	\$ -	0%
A3410.404.7	Quint 2781	\$ 7,000.00	\$ 15,000.00	\$ 8,000.00	114%
A3410.404.8	Chief Vehicles	\$ 3,500.00	\$ 3,500.00	\$ -	0%
A3410.404.9	Contingency	\$ <u>5,000.00</u>	\$ -	\$ -	0%
		\$ 69,500.00	\$ 54,500.00	\$ (15,000.00)	-22%

### A3410.405 Equipment Expenses

A3410.405.1.1	EMS Supplies	\$ 2,500.00	\$ 2,500.00	\$ -	0%
A3410.405.1.2	EMS Equipment	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.405.2	Equipment - Loose	\$ 5,600.00	\$ 5,500.00	\$ (100.00)	-2%
A3410.405.3	Fire Police Equipment	\$ 1,000.00	\$ 750.00	\$ (250.00)	-25%
A3410.405.4.1	Gear - PPE	\$ 32,000.00	\$ 32,000.00	\$ -	0%
A3410.405.4.2	Gear - Other PPE	\$ 10,000.00	\$ 10,000.00	\$ -	0%
A3410.405.4.3	Gear - SCBA	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.405.5	Hand Tools			\$ -	
A3410.405.6	Hose	\$ 2,500.00	\$ 2,500.00	\$ -	0%
A3410.405.7	Safety Supplies (Water, rehab)	\$ 1,000.00	\$ 1,200.00	\$ 200.00	20%
A3410.405.8.1	Uniforms - Dress	\$ 4,000.00	\$ 2,000.00	\$ (2,000.00)	-50%
A3410.405.8.2	Uniforms - Work	\$ 3,600.00	\$ 3,600.00	\$ -	0%
A3410.405.9	Pagers	\$ 4,000.00	\$ 4,000.00	\$ -	0%
A3410.405.10	Radios	\$ <u>13,000.00</u>	\$ <u>15,000.00</u>	\$ <u>2,000.00</u>	15%
		\$ 83,200.00	\$ 83,050.00	\$ (150.00)	0%

### A3410.406 Buildings/Grounds Maintenance

A3410.406.1.1	Alarm System - Inspection	\$ 900.00	\$ 900.00	\$ -	0%
A3410.406.1.2	Alarm System - Monitoring	\$ 1,000.00	\$ 1,000.00	\$ -	0%
A3410.406.2	Appliance Maintenance	\$ 800.00	\$ 500.00	\$ (300.00)	-38%
A3410.406.3	Building Access Contract	\$ 4,000.00	\$ 4,100.00	\$ 100.00	3%
A3410.406.4	Building Lease	\$ 218,278.75	\$ 205,000.00	\$ (13,278.75)	-6%

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A3410.406.5	Building Maintenance and Repair	\$ 15,000.00	\$ 20,000.00	\$ 5,000.00	33%
A3410.406.6	Elevator Inspection	\$ 1,500.00	\$ 1,500.00	\$ -	0%
A3410.406.7	Fire Extinguisher Inspections	\$ 300.00	\$ 600.00	\$ 300.00	100%
A3410.406.8	Generator Inspection & Maintenance	\$ 800.00	\$ 600.00	\$ (200.00)	-25%
A3410.406.9	Grounds Maintenance		\$ 45,000.00	\$ 45,000.00	
A3410.406.10	HVAC Inspection & Maintenance	\$ 50,000.00	\$ 8,000.00	\$ (42,000.00)	-84%
A3410.406.11	Maintenance Supplies	\$ 2,500.00	\$ 2,500.00	\$ -	0%
A3410.406.12	Pest Control			\$ -	
A3410.406.13	Roof Repair			\$ -	
A3410.406.14	Snow Removal			\$ -	
A3410.406.15	Sprinkler System Testing	\$ 500.00	\$ 500.00	\$ -	0%
A3410.406.16	Contingency	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>	\$ -	0%
		\$ 300,578.75	\$ 295,200.00	\$ (5,378.75)	-2%

### A3410.407 LOSAP

A3410.407.1	Annual Program Contribution	\$ 30,000.00	\$ 30,000.00	\$ -	0%
A3410.407.2	Annual Audit	<u>\$ 2,500.00</u>		<u>\$ (2,500.00)</u>	-100%
		\$ 32,500.00	\$ 30,000.00	\$ (2,500.00)	-8%

### A3410.408 Administrative Expenses

A3410.408.1	Accountant/ Audit	\$ 15,000.00	\$ 13,000.00	\$ (2,000.00)	-13%
A3410.408.2.1	Association Dues - Assn of Fire Districts	\$ 500.00	\$ 600.00	\$ 100.00	20%
A3410.408.2.2	Association Dues - Ontario County Fire Chi	\$ 64.00	\$ 64.00	\$ -	0%
A3410.408.2.3	Association Dues - Ontario County Fireman	\$ 50.00		\$ (50.00)	-100%
A3410.408.2.4	Association Dues - Fire Police	\$ 50.00		\$ (50.00)	-100%
A3410.408.2.5	Association Dues - IAFC	\$ 300.00	\$ 300.00	\$ -	0%
A3410.408.3	Attorney	\$ 10,000.00	\$ 10,000.00	\$ -	0%
A3410.408.4.1	Computers - Hardware replacement	\$ 7,000.00	\$ 7,000.00	\$ -	0%
A3410.408.4.2	Computers - Software	\$ 1,750.00	\$ 1,750.00	\$ -	0%
A3410.408.4.3	Computers - MDT	\$ 2,500	\$ 2,500	\$ -	0%
A3410.408.4.4	Computer support contract	\$ 15,000	\$ 15,000	\$ -	0%
A3410.408.5	Copier & copier supplies	\$ 2,500.00	\$ 2,500.00	\$ -	0%

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A3410.408.6	General District Expenses	\$ 1,000.00	\$ 1,000.00	\$ -	0%
A3410.408.7	Election Expenses	\$ 750.00	\$ 750.00	\$ -	0%
A3410.408.8	Employee Assistance Program	\$ 1,200.00	\$ 1,200.00	\$ -	0%
A3410.408.9	Inspection Dinner			\$ -	
A3410.408.10	Medical Exams	\$ 12,000.00	\$ 12,000.00	\$ -	0%
A3410.408.11	Office Supplies and Equipment	\$ 10,000.00	\$ 8,500.00	\$ (1,500.00)	-15%
A3410.408.12	Postage	\$ 1,000.00	\$ 1,000.00	\$ -	0%
A3410.408.13	Payroll Services	\$ 2,000.00	\$ 2,000.00	\$ -	0%
A3410.408.14	NFRIS & Records Software Service & Supp	\$ 3,500.00	\$ 3,500.00	\$ -	0%
A3410.408.15	Public Notices	\$ 1,000.00	\$ 1,000.00	\$ -	0%
A3410.408.16.1	Recruitment & Retention - Advertising	\$ 1,500.00	\$ 1,500.00	\$ -	0%
A3410.408.16.2	Recruitment & Retention - Clothing	\$ 5,000.00	\$ 5,000.00	\$ -	0%
A3410.408.16.3	Recruitment & Retention - Award Program	\$ 10,000.00	\$ 10,000.00	\$ -	0%
A3410.408.17	Trade Journal Subscriptions	\$ 500.00	\$ 500.00	\$ -	0%
A3410.408.18	Fire District Formation Expense Reimburs	<u>\$ 10,500.00</u>	<u>\$ 10,500.00</u>	<u>\$ -</u>	0%
		\$ 114,664.00	\$ 111,164.00	<u>\$ (3,500.00)</u>	-3%

### A3410.9 Reserve Funds

A3410.901	Apparatus Repair & Replacement	\$ 80,000.00	\$ 200,000.00	\$ 120,000.00	150%
A3410.902	Building Repair & Replacement	\$ 30,000.00	\$ 30,000.00	\$ -	0%
A3410.903	Equipment Repair & Replacement	\$ 35,000.00	\$ 33,000.00	\$ (2,000.00)	-6%
A3410.904	Emergency Repair	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>	<u>\$ -</u>	0%
		\$ 165,000.00	\$ 283,000.00	<u>\$ 118,000.00</u>	72%

### Revenues - All Sources

A 1001	Tax Levy	\$ 1,331,585.00	\$ 1,342,214.00	<u>\$ 10,629.00</u>	0.80%
A 2401	Interest Revenue				
A 2402	Sale of Apparatus				

## Victor Fire District      2021 Adopted Budget - Appendix A

### Fund Balance Information Sheet

	\$	622,460.00	Unallocated Village Funds (12/31/2019, per 2019 audit)
	\$	(60,000.00)	Encumbered funds (recalculated 10/5/20)
	\$	<u>562,460.00</u>	General Fund Value in 2019 (estimated)
	\$	1,331,585.00	2020 General Fund revenue - taxes
	\$	(439,725.26)	Payoff of Quint Lease (Resolution #2020-0057)
	\$	(165,000.00)	Transfer of funds to reserve accounts (Resolution #2020-58)
	\$	(1,166,585.00)	2020 General Fund Expenses (estimated as of 9/24/2020)
	\$	<u>(64,285.00)</u>	Transfer of funds to reserve accounts (Resolution #2020-59)
	\$	<b>58,449.74</b>	General Fund Unassigned Balance Estimated for 12/31/2020)

### Reserve Funds - Estimated Fund Balance on 12/31/2020

	\$	120,285.00	A3410.901 Apparatus Repair & Replacement
	\$	54,000.00	A3410.902 Building Repair & Replacement
	\$	35,000.00	A3410.903 Equipment Repair & Replacement
	\$	<u>20,000.00</u>	A3410.904 Emergency Repair
	\$	<b>229,285.00</b>	Total Estimated Fund Balances